



Public Board Meeting

Wednesday, September 28, 2022

SHS at MRU - Roderick Mah Centre

4825 Mount Royal Gate SE

Participants: Chair Wilson, Vice-chair Hill, Director Saini, Director Makwana, Director Fisher, Director Spahl, Director Qureshi, Director Jin, Director Lakhani, CEO Roger Nippard, CFO Jhamily Estrada, Coordinator of Inclusion Krystal Abrahamowicz, Coordinator of Instruction Justin Kool, Coordinator of Instruction Denise Budgen, SHS PE Josh Symonds, SHS AP Colin Marshall.

Attendees: SHS Council Vice-chair Ademola Adegboyega, SHS Council member Catherine Wang, Andre Shoucri, Kim McKeown, Carey Wagner, Ahman Panjwani (alum), Charles Ifechi

MINUTES

CALL TO ORDER: 6:32 p.m.

LAND ACKNOWLEDGEMENT

1. Review of Agenda, no changes
2. Approval of Consent Agenda
 - Public Board Meeting Minutes of June 22, 2022;
 - Emergency Meeting Minutes of July 22, 2022;
 - Resignation of employee 10702, effective June 30, 2022;
 - Correspondence received from Minister LaGrange re: Budget Report;
 - Correspondence received from Minister LaGrange re: SHS Temporary Accommodations (total cost for MRU lease was lowered by MRU, AB Ed funded the majority of remaining balance, additional funding came from maintenance funds not req'd due to not being in a campus and from insurance. No cuts from instructional dollars)

Consent Agenda MOTION

2022-09-28-1CA MOVED by Vice-chair Hill and seconded by Director Makwana that the Consent Agenda for September 28, 2022, be approved by the Board as presented above. CARRIED.

3. SHS admin: Tour of our space and a Q & A "Life at MRU"
4. Superintendent's Report: welcome new staff at CO; Welcome Back Breakfast was great way to start the year; enrollment is at 3760; MRU tour was great, thank you SHS admin, so grateful for MRU opening up their space to us; our focus is on where SHS will be next year, met with the Assistant Deputy Minister to further those discussions and consider the pros, cons, value, needs, etc. ADM came for a tour of the new build in Montgomery and the MRU campus; monthly Leading Learning meetings with admin teams at each campus, first of the yr took place a wk ago, conversations around how they lead staff learning, and admin's professional growth plans; looking at the student foot wear issue at MRU, further information to come; CASS conference in Aug, had a team focus, learned together in same sessions as a new team and connected with other educators, really noticing other members of CASS recognizing charter schools as another type of public school rather than a private school; salary adjustment news - board advocated for our teacher's to receive a 1.7% increase similar to the rest of the province, board has included support staff in that increase; meeting next wk with AB Ed regarding our results from last year; transportation is a challenge right now due to staffing shortages across the city.
5. Information Items
 - 5.1 Standing Item: Administrative Procedures Update
 - 5.1.1 AP-G-201.1 Teacher Growth Supervision and Evaluation REVISED

- starting the evaluation 5 yr cycle now, cycle was postponed due to COVID
- 5.1.2 AP-G-301.1 Teacher Placement on the Salary Grid REVISED
 - changed the teaching days to 140 from 150 for one year of qualifying experience and aligned the AP to the employment handbook
- 5.1.3 AP-H-104.2 Instructional Resource Selection NEW
 - seeks to guide the selection of high-quality learning resources that will assist students in developing their understanding of the Alberta curricular outcomes while reflecting FFCA's organizational values
- 5.1.4 AP-H-105.1 English as a Second Language REVISED
 - defines the process for ESL assessment and reporting to align with AB Ed requirements
- 5.1.5 AP-I-101.2 Kindergarten Admission and Orientation REVISED
 - updated to align with AB Ed changes to the maximum age for some codes from 5.5 to 6 yrs
- 5.2 Standing Item: Strategic/Education Plan Update
 - Strategic plan, no update
 - Ed Plan – meeting with AB Ed next week, will receive outcomes in mid-October
- 5.3 Standing Item: High School Update – see Superintendent's report (#4)

6. Discussion Items

- 6.1. Q4 Financial Report
 - Overall revenue expected to be within 5% of budget. Better-than-budget position largely due to SLS funding awarded latter half of 21/22. Revenue from STEM established after budget approval.
 - Overall expenditures expected to be within 5% of the budget. Technology and Facilities line items: funds had been rerouted to instruction; 2021-22 SLS funding announcement precipitated dollars to be returned to T & F; enabled some overdue updates.

Q4 Estimated Financial Report MOTION

2022-09-28-1RA MOVED by Director Makwana and seconded by Director Lakhani that the Board receive for information the FFCA Fourth Quarter Estimated Financial Report as presented. CARRIED.

7. Committees/Liaison Reports

- 7.1. Executive Committee – met two times since last board meeting. One mtg was to discuss proposal for additional Board support to assist moving board priorities ahead. Contract effective as of Oct 3. Second mtg was to discuss agenda for board working session. No decisions were taken at either meeting.
- 7.2. Communications and Community Relations (CCR) – no meetings since last public meeting
Gallery was offered an opportunity to comment and ask questions regarding the Boards communications:
 - Teachers would like more opportunities to provide feedback on APs
 - Could there be an opportunity for teachers to have staff liaison committees to work on communication between the board and staff?
 - Formal surveys for stakeholders to give feedback?
- 7.3. Policy and Performance Review (PPR)
Two meetings since last public board meeting. They have been looking at the election process, board governance direction, approach to looking at policies.
 - 7.3.1. Policy 14 Uniforms - (nonsubstantive changes to appendices, no motion req'd)
 - Blazer is required to be purchased from the uniform supplier. Added an additional asterisk for clarification.
 - Updated InSchoolWear's address
 - 7.3.2. Rescind Policy J-102 Brand Identity
 - following the approval of Policy 1 Foundational Statements revisions at the June 2022 board meeting, this Policy is no longer required

Rescind Policy J-102 Brand Identity MOTION

2022-09-28-2RA MOVED by Director Jin and seconded by Director Spahl that Policy J-102 Brand Identity be rescinded by the Board. CARRIED.

- 7.3.3. Election Appointments: For each election, Returning officers must be appointed. They may not be directors nor candidates. The returning officers will count all ballots, if required, and declare candidates elected whose names appear on the greatest number of ballots.

Appointments: Chief Returning Officer and Assistant Returning Officer MOTION

2022-09-28-3RA MOVED by Director Jin and seconded by Vice-chair Hill that the Board appoint Roger Nippard as Chief Returning Officer and Jhamily Estrada as Assistant Returning Officer. The Chief Returning Officer may delegate election support duties to one or more other FFCA employees as necessary. CARRIED.

- 7.3.4. Bylaws Ad Hoc Committee

- committee being established to review the Society's bylaws and make recommendations to the board

Bylaws Ad Hoc Committee MOTION

2022-09-28-4RA MOVED by Director Jin and seconded by Director Spahl that an ad hoc Bylaws Committee be struck for one year as per the Terms of Reference. Proposal to remove the November 30th date in the TOR. No objections. TOR amended. CARRIED.

- 7.4. Audit Committee

- 7.4.1. Appointment of Auditors

The auditors must be approved by the society by ballot leading up to the AGM. The audit committee makes the recommendation to the board prior to the AGM, by motion.

Appointment of Auditors MOTION

2022-09-28-5RA MOVED by Director Qureshi and seconded by Director Spahl that the Board recommend that the Society approve the recommendation that Grant Thornton LLP, be appointed as Auditors for the 2022-23 school year. CARRIED.

- 7.5. TAAPCS Board Rep Report

- 15 current charter schools, another 3 have been approved but not active yet; new executive director has been hired; hub concept feasibility study has been taken on by TAAPCS; deadline is Friday; TAAPCS AGM coming up in October.

- 7.6. ASC Rep Report

- Reduced meetings to bi-monthly and are doing rolling chair positions throughout the year.

8. Director Highlights

9. Open to Gallery

10. Chairperson's Remarks

ADJOURNMENT: 9:30 p.m.

NEXT MEETING: November 30, 2022 at NMS Campus

FUTURE AGENDA ITEMS: