



## Public Board Meeting

Wednesday, November 24, 2021

6:30-9:00 p.m.

Online via Zoom

### Attendees:

**Board and Executive:** Chair Jeff Wilson, Vice-chair Jenny Hill, Director Amanda Fisher, Director Naren Makwana, Director Randall Spahl, Director Jehn Scantlebury, Director Sam Jin, Director Shahid Qureshi, Director Sumara Diaz, CEO Roger Nippard, COO Kurtis Leinweber, CFO Reta Morgan, CI Justin Kool, DT Jeff Cullen, EA Phoebe Greentree

**Gallery:** Jim & Melanie Tan, Amy, Ana Acosta, Andrei Filonov, Anil Nayak, Arlene Orchard, Ashlyn Beatty, Bill, Bola Peace, Candice Parno, Christine, Christine Desbiens, Chu Family, Debra Huff, Doug Lamb, Faraz Kajani, Fiaz, Gaurav Jain, Gisell, Gordon Yuen, Greg, Heather & Brad Pfeifer, Iana Atanassova, Ida Langston, Ihor Triska, Irene Chia, Jacquie, Josh Foat, Joshua Symonds, Karen Scoulding, Kassandra Sanderson, Ketan Lakhani, Marta, Mike, Nakahara, Nazir Walji, Ping Fan Yao, RL, Robyn Looijen, Marc Halas, Susan Boyd, setwoszacMepbaqwe9, Shweta, Steph, Tanya, terrisartori, Truc, W, Wendy Lo, Zlatka.Ruseva, Sally Mansour, Cliff Sanderson, Eyerusalem, Mahesh Venkat, Hinna Zia, Dayanara Talavera, Ivy, SM, Constance & Celine L, Aman Khan, Meredith Poole, David Pinzon, Yolanda Switzer, Harold Beatty, Melissa Smith

## MINUTES

### 6:32 p.m. CALL TO ORDER

#### LAND ACKNOWLEDGEMENT

We are gathered at this meeting as settlers on Treaty 7 land, the ancestral and traditional territory of the Blackfoot Confederacy: Kanai, Pikani and Siksika, as well as the Tsu T'ina First Nation and Stoney Nakoda First Nation. We acknowledge this territory is home to the Metis Nation, Region 3 and further acknowledge all Nations – Indigenous and non- who live, work, and play on this land.

#### 1. Review of Meeting Agenda

#### 2. Approval of Consent Agenda (motion)

- Public Board Meeting Minutes September 29, 2021 – attached;
- Correspondence: fr Chair Wilson to Premier Kenney: SLS funding – attached

#### **2021-11-24-1CA** Approve Consent Agenda

MOVED by Director Makwana and seconded by Director Qureshi to approve the Consent Agenda as presented. CARRIED.

#### 3. Staff/Campus Reports

##### 3.1. NHS Replacement Design Presentation by COO Leinweber

#### 4. Superintendent's Report

- It's wonderful to see the NHS project moving forward!
- After 607 days of not being present in the campuses, the CEO and COO were finally able to attend the south campuses today. Kids and Staff treated them like royalty! It's a sign that we are moving back towards 'normal.'
- Budget/audit: Thank you CFO Morgan for all the work you have put in to the budget and congratulations on the receiving the ASBO International's Meritorious Budget Award for the 14<sup>th</sup> consecutive year! It's the highest compliment when recognized by your peers! Thank you for the tremendous work you do.

- Enterprise Risk Management: Audit committee has been working towards developing the ERM framework over the last six months with MNP, an accounting firm. Have identified the top risks. Next step is to develop risk mitigation plans to be presented to the audit committee and to the board.
- Wait list up to 14,844 in October. Moving to the full lottery for kindergarten for 22/23.
- Ministry meeting November 10 regarding our AERR. Transitioned from Accountability Framework, reporting to the government and the provincial measures etc, has moved to the Assurance Framework which focuses on reporting to parents and incorporates local measures including our charter. This provides more autonomy.
- SLS grant review: our Board is working hard on this funding envelope regarding equal funding for charter schools. We receive approximately a third of what other public boards receive. The new review RFP has been changed to look at not just coding data, but to look at program spending and what resources are we putting into serving our student population.
- Shared grad for the North and South high schools for the 21/22 year.

## 5. Information Items

### 5.1. Standing Item: Administrative Procedures Update

- 5.1.1. AP-D-501.1 Fundraising
- 5.1.2. AP-D-502.1 Charitable Donations and Gifts
- 5.1.3. AP-G-803.1 COVID Vaccination and Testing
  - 5.1.3.1. AP-G-803.1.1 Confirmation of COVID-19 Vaccination For
- 5.1.4. AP-I-101.1 Registration and Admission of Students
  - shorter response time during registration in September.
  - updated lottery process
- 5.1.5. AP-I-101.2 Kindergarten Admission and Orientation
  - same updates as above

5.2. Strategic/Education Plan Update: Engaging in research is one of our priorities. We were involved in 3 year project with Golden Hills School Division and the International School of Macao. Administered ~1500 assessments to our students related to Global Competence. Final report has been submitted and had a final meeting with the ministry to discuss some of the details.

5.3. High School Update: See item 3 above

5.4. COVID Response: 10-12 employees will be opting for self-testing, all other staff are vaccinated. Testing will begin Dec 10th. Waiting for the vaccination process for the 5-11 year olds. Looking forward to having parent volunteers return to our buildings soon!

## 6. Discussion Items

### 6.1. AERR: Annual Education Results Report (motion) – attached

- A few of the highlights that came from the pandemic:
  - o We operate very safe campuses. We had only 2 in-school spread cases. Opening an online program in short order. Splitting our high school.
  - o Successful online campus in 20-21
  - o Successful opening and operation of SHS, in very short order
  - o Completion of NHS replacement design

**2021-11-24-1RA** AERR: Annual Education Results Report

MOVED by Vice-Chair Hill and seconded by Director Diaz that the Board approve the 2020-2021 Annual Education Results Report as presented. CARRIED.

## 7. Committees/Liaison Reports

- 7.1. Executive Committee: discussed monthly work plan
- 7.2. Communications and Community Relations (CCR): working on succession planning

7.3. Policy and Performance Review (PPR): working on the election process

7.3.1. Policy 09 Being Heard: second reading (motion) – attached

-Included a piece on principles, clarified some processes, simplified the contact info

**2021-11-24-2RA** Policy 09 Being Heard

MOVED by Director Makwana and seconded by Director Hill that Policy 09 Being Heard be approved for Second Reading as presented. CARRIED.

7.3.2. Policy 18 Parental Partnership: second reading (motion) – attached

**2021-11-24-3RA** Policy 18 Parental Partnership

MOVED by Director Makwana and seconded by Director Qureshi that Policy 18 Parental Partnership be approved for Second Reading as presented. CARRIED.

7.3.3. Policy 14 Uniform: non-substantive changes – attached

**2021-11-24-4RA** Policy 14 Uniform

MOVED by Director Makwana and seconded by Director Spahl that Policy 14 Uniform be approved for non-substantive changes to appendices as presented. CARRIED.

7.3.4. AGM Agenda – attached

**2021-11-24-5RA** AGM Agenda

MOVED by Director Makwana and seconded by Director Fisher that the Board approve the 2021 Annual General Meeting Agenda as presented. CARRIED.

7.3.5. Acting-Superintendent Performance Review

**2021-11-24-6RA** Acting-Superintendent Performance Review

MOVED by Director Makwana and seconded by Director Scantlebury that the Board approve the Acting-Superintendent Evaluation Report as developed during the evaluation workshop of October 16, 2021, as an accurate account of the Acting-Superintendent's performance for the period April 1, 2021, to October 15, 2021. Additionally, that the Board Chair be authorized to make any required technical edits and to sign the report on the Board's behalf. CARRIED.

7.3.6. Board Performance Review

**2021-11-24-7RA** Board Performance Review

MOVED by Director Makwana and seconded by Director Spahl that the Board approve the Board Performance Review Report for the period September 1, 2020, to August 31, 2021, as developed at the facilitated workshop of October 16, 2021. Additionally, that the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate. CARRIED.

7.4. Audit Committee: presentation by ERM and gave feedback. Reviewed Financial statements.

7.4.1. Audited Financial Statements – attached

**2021-11-24-8RA** Audited Financial Statements

MOVED by Director Diaz and seconded by Director Spahl that the 2020-2021 Audited Financial Statements be approved as presented and that the information be shared with stakeholders at the Annual General Meeting and submitted to Alberta Education. CARRIED.

#### 7.4.2. Appointment of Auditors

##### **2021-11-24-9RA** Appointment of Auditors

MOVED by Director Diaz and seconded by Director Quereschi that the Board recommend that the Society approve the recommendation that RSM Alberta LLP, Chartered Accountants be appointed as Auditors for the 2021-22 school year. CARRIED.

- 7.5. TAAPCS Board Rep Report: AGM was in October. Main focus has been working with charter schools and AB Ed regarding equitable SLS funding for charter schools.
- 7.6. ASC Rep Report: ASC is the Association of School Councils, made up of the Chair and Vice-Chair of each of the eight campus councils. Busy with planning fundraising, teacher appreciations, etc. Jehn is impressed by the group. Shout out to all council members for the effort and hard work on behalf of all of the FFCA community! 25<sup>th</sup> anniversary is upcoming. Reach out to your school council chair if you are interested in volunteering to make this an amazing event.

#### 8. Director Highlights

Sumara: the HS update is Sumara's highlight. The facility looks like it will be amazing!

Jehn: AERR was very interesting. I love hearing the results and seeing the comparisons from year-to-year. Appreciates the detail and the recap, thank you Kurtis! Really proud of this school!

Amanda: Welcome back, Roger! Highlight was the review process and hearing all that CEO and COO accomplished in a short amount of time. Looking forward to how things progress in the next few yrs.

Shahid: meeting people from FFCA and the board face-to-face and in-person meetings are his highlights

Randall: the HS replacement design and the Meet & Greet night with the high number of participants!

Naren: highlight the great work of Director Diaz and Director Scantlebury. Thank you for the wonderful contributions and leadership. You are genuine, professional people and Naren is proud to know you both. Thank you for all you've done for FFCA in the past three years.

Sam: Thanks Kurtis for the last six months. Nice work as the Acting Superintendent! The election has had a lot of interest. Would like to hear why those that came to the Meet & Greet did not submit nomination forms so it can be even more successful next year. Looking forward to the December 7 meeting.

Jenny: The FFCA community is Jenny's highlight. Superintendent and Deputy Superintendent visited campuses this week. Jenny's daughter experienced the excitement first-hand. Jenny's daughter also wanted to join the board meeting to view HS replacement design. She recognized many teachers and other staff. Jenny is thankful for our community and that our community is still great, even in a virtual world!

#### 9. Open to Gallery: no remarks

- 10. Chairperson's Remarks: Jehn and Sumara, you two deserve all of the accolades. It's been an amazing experience to work with two brilliant, passionate women such as yourselves. You have been valued members of this team. Thank you, Jehn and Sumara for all of your contributions over the last three years! Congrats to the two of you for a brilliant term. You will be missed!

We seem to have serious momentum with the government with regards to SLS funding. This funding has been detrimental to FFCA. Budgeting cycle has been tough, resulting in layoffs and more work for our staff. We are hopeful that this piece will be resolved in the near future! Looking forward to the RFP results and putting an end to this inequity. Hopefully we will be in a position going into next year where we can correct some of the budgeting challenges we've had. Ongoing discussions with AB Ed regarding charter school accessibility in the city. The HS rebuild is a massive victory, long time coming. Many people put in a ton of effort in moving this project forward. Jeff was excited to book a vaccine appointment for his child. Immensely proud for everything we have been able to achieve and overcome through this exceptionally challenging time.

ADJOURNMENT: by 8:25 p.m.

NEXT MEETINGS: AGM December 15, 2021, Public Board Meeting January 26, 2022

FUTURE AGENDA ITEMS: