



Public Board Meeting

Wednesday, June 9, 2021

6:30-9:00 p.m.

Online via Zoom

[Public Board Meeting Zoom Link](#)

Attendees

Board and Executive: Chair Jeff Wilson, Vice-Chair Jenny Hill, Director Sumara Diaz, Director Naren Makwana, Director Randall Spahl, Director Amanda Fisher, Director Shahid Qureshi, Director Sam Jin, Acting Superintendent Kurtis Leinweber, Secretary-Treasurer Reta Morgan, Coordinator of Instruction Justin Kool, Coordinator of School Services Preston Lowther, Director of Technology Jeff Cullen, Executive Assistant Phoebe Greentree

Gallery: Ademola, Amy, Amy Chang, Chris Lewis, Crystal, Dawn Ackroyd, Divjot Bhatia, Fred, Ketan Lakhani, Michael Slavens, Nabil Belabbassi, Olga, Rachel Bradley, Rosemary Van Dyk, Shane Hayashi, Sima, Svetlana Parkhomchik, Tanya, Vance B, Anil Nayak

MINUTES

6:33 p.m. CALL TO ORDER

1. Review of Meeting Agenda
2. **2021-06-09-1CA** Approval of Consent Agenda
MOVED by Director Hill and seconded by Director Spahl that the Consent Agenda for June 9, 2021, and the minutes of May 12, 2021, Public Board Meeting be approved as presented and that the Board accept the resignation of Employee 10121 effective June 30, 2021. CARRIED.
3. Staff/Campus Reports – no reports
4. Superintendent's Report
 1. Students returned to in-class learning on May 25. No positive cases since.
 2. HS Grad – modified process on June 29 at SHS. Looking into live streaming for parents. Groups of approx. 15 at a time for photos, certificates, etc. Speeches will be recorded and distributed to parents and graduates.
 3. Curriculum Draft Pilot is proceeding across the province – FFCA ELA K-4, Science Gr 1, PE K-4.
 4. Ab Ed has put aside \$45 million for K-3 students experiencing a gap in literacy and numeracy due to the pandemic. 16-week intervention and follow-up assessments. Awaiting more details.
 5. Public School Board Association released a report on funding in AB. FFCA showed \$1.1 million more in funding in 2020/21 than we budgeted; however, that included the additional emergent funding to separate the high school due to the impending collapse of NHS. This was over and above our actual funding.
 6. K-12 registration is underway and nearing completion at some campuses.
 7. Approved budget at last public meeting. We were able to accommodate all permanent and probationary staff. Had to reduce the FTE of some full and part-time staff.
 8. Admin staffing is complete. Working on certificated and support staff
 9. Four portables approved for SHS
 10. Four additional portables at one of our North campuses. Looking at how to best allocate them.
5. Information Items
 - 6.1. Standing Item: Administrative Procedures Update
 - No updates
 - 6.2. Standing Item: Strategic/Education Plan Update
 - See 7.4

6.3. Standing Item: High School Update

- Review of the 60% drawing have delayed the 90% set of drawings to June 18, but we are on track. Development Permit process is well on its way.
- Likely breaking ground January 2022. 18 to 24-month construction window.

6.4. Standing Item: COVID Response: No additional updates

7. Discussion Item

7.1. Review of 2021-22 Meeting Calendar

- Aligned the Board Meeting calendar with the Admin Calendar
- Moved the March retreat to April,
- AGM in December, therefore no monthly meeting
- Locations and format to be determined as per AHS guidelines and the benefits of online meetings

7.2. **2021-06-09-1RA** Locally Developed Courses

- Studio Art was recently acquired with a four-year authorization period
- Musical Theatre will need to be authorized again in 2022 if the HS Admin so chooses
- Locally developed courses are not in the AB curriculum, created by a board
- There's an agreement with AB Education that if the School Authority agrees to share an Approved course, any other board can acquire it without paying a fee

MOVED by Director Diaz and seconded by Director Spahl that the following acquired senior high school courses from the indicated school authority be approved by the Board for use at FFCA North and South High School campuses for the authorization period listed below. CARRIED.

Course	Credit	Developed or Acquired	Authorization Period	School Authority
Musical Theatre 15-5	5	Acquired	September 1, 2021 - August 31, 2022	The Calgary Roman Catholic Separate School Division
Musical Theatre 25-5	5	Acquired	September 1, 2021 - August 31, 2022	The Calgary Roman Catholic Separate School Division
Musical Theatre 35-5	5	Acquired	September 1, 2021 - August 31, 2022	The Calgary Roman Catholic Separate School Division
Studio Art (2021) 35-3	3	Acquired	September 1, 2021 - August 31, 2025	The Rocky View School Division

7.3. **2021-06-09-2RA** Q3 Report

- Funding for Capital Maintenance Renewal Project & SHS setup makes the first 9 months look like our overall revenue is 7% higher than budgeted. Revenue is actually very close to our budget without those additional funds.
- Expenditure: salary and benefit 76% of total budget.
- Transportation: fuel costs were low in the first couple of months of the school year, but higher in the last few months
- PO&M expenditures: appears to be off largely due to the CMR funding above. Received 2.4 million from AB Ed for doors, lighting, flooring, etc. in campuses. Projects are amortized in our budget. Amortization is done over the term of our lease. We have two years remaining in our campuses so those funds are amortized over two years.

MOVED by Director Makwana and seconded by Director Hill that the Board receive for information the FFCA 2020-21 Third Quarter Financial Report as presented. CARRIED.

7.4. **2021-06-09-3RA** Three-Year Education Plan

- A similar plan to last year. Education priorities and key outcomes remain the same, but the document has been re-structured to speak to the Assurance Framework.
- The COVID Pandemic has reset our priorities. We will now maintain these priorities for the next two years:
 - 2021-22 Priorities will be our distinctive approach to teaching and learning as well as our formal communication or the progress and performance of students to parents
 - 2022-23 Priority will be our distinctive approach to character and leadership education
- AB Assurance Framework. FFCA's nine outcomes directly align with the framework.

- Domain 1 Student Growth and Achievement
- Domain 2 Teaching and Leading
- Domain 3 Learning Supports
- Domain 4 Governance

MOVED by Director Hill and seconded by Director Fisher that the Board approve the Draft 2021-2024 Education Plan in principle and direct that it be circulated to the FFCA community for input into the development of a final plan to be approved by the Board by September 29, 2021. CARRIED.

8. Committees/Liaison Reports

8.1. Executive Committee

- Invitation to meet with the Calgary Regional caucus members on June 25
 - Would like to advance the dialogue around SLS funding and a continuing charter
 - SLS: Specialized Learning Supports. Supplemental funding helps to advance student learning and mental health. Students who attend FFCA receive only 30% of the funding received for students who attend other public boards
 - Permanent or Continuous Charter would not require a renewal every 15 years. We have to re-apply in 2027 to continue to operate. FFCA has sufficiently established itself as worthy of becoming a permanent fixture (3800 students, 95th percentile, 14,000 students on the waitlist).

8.2. Communications and Community Relations (CCR)

- Looking forward to a year-end communication and being a part of the graduation and scholarship ceremonies

8.3. Policy and Performance Review (PPR)

- Reviewed Policy 18 Parental Partnership and Policy 9 Being Heard. Will present to parents for feedback in the fall
- Discussed Board performance and acting Superintendent evaluations.
- Looking at enhancing Board elections this fall

2021-06-09-4RA Policy 08 Charter Board Committees and Representatives

MOVED by Director Makwana and seconded by Director Qureshi that Policy 08 Charter Board Committees and Representatives be approved for Third Reading as presented. CARRIED.

8.4. Audit Committee

- Met with audit partner RMS and walked through the audit plan for the coming year. Will sign off on Commencement letter to move forward
- Compliance review every 3 years for LAPP. Review done through RMS as well.
- Q3 report was reviewed, and they found no issues
- Enterprise Risk Management framework to be presented in the fall
 - MNP provided a report. MNP is working with Admin team to carry that forward
- Work plan is confirmed for the coming year to guide the audit committee

8.5. TAAPCS Board Rep Report

- Met with the Deputy Minister to work on the SLS funding structure and Terms of Reference. Will encompass all Charter schools

8.6. ASC Rep Report

- AGM on June 7. Many returning members and many dedicated volunteers

9. Director Highlights:

- 9.1. Chair Wilson had the opportunity to read the Shelley Schroh Unsung Hero Scholarship applications. It was very rewarding. Thank you to anyone who submitted an application on behalf of a student, for sharing/highlighting those who may not have been in the spotlight while at FFCA.
- 9.2. Vice-Chair Hill: Recollected the summer meeting in 2020, worrying about all the restrictions, thought it would be an awful year. Feels the year was fantastic despite those restrictions. Attended the staff recognition event in May. Ninety-nine staff members were celebrating 5, 10, 15, and 20-year milestones. Congratulations to all those staff members!
- 9.3. Director Diaz: It's been a tough year with online school and isolation events. Her highlight was sending her kids back to school to finish off the year in class! Thank you to teachers and parents for helping our kids get through this. Feels as though her kids have not fallen behind

due to FFCA's effort throughout this pandemic. Looking forward to attending graduation at the end of the month.

- 9.4. Director Makwana: end of school year is in sight with many restrictions being lifted. Naren recognizes all FFCA students, staff, parents, etc. for everything they have gone through with this pandemic and still excelled despite the challenges. Thanks for all your commitment and dedication to overcoming this challenge.
- 9.5. Director Spahl: reminds everyone to be vigilant over the summer due to COVID variant cases so we can all return in the fall without restrictions
- 9.6. Director Jin: Sam is on the PPR committee. He's looking forward to the December election and wants the word to get out to everyone and promote getting involved. Challenge 1: help with the funding such as SLS and help dispel untruths about Charter schools. Challenge 2: help increase the school size to lower the length of the waitlist. You can help FFCA by running in the election and tackle the challenges!
- 9.7. Director Fisher: the reaction to the discovery of the 215 Indigenous children found at the residential school in Kamloops and the impact that this dark history has had in the media and in the community has shown Amanda that we are heading towards healing and understanding as a nation, a country, and a community. The representation of the 215 Indigenous children with orange ribbons that were hung at SEE and the conversations that were had at school about what this means and where we go from here is really encouraging.
- 9.8. Director Qureshi: the importance of staying mentally and physically healthy through all of our busy lives. Goal is to run a half-marathon with his family this summer. Happy to share they can run 12km non-stop with his 11-year-old!
- 9.9. CI Kool: with challenge comes opportunity for growth and learning. Met with online teachers today to talk about the year. It was amazing to see that the list of things they will take with them is about three times larger than what they will leave on the side.
- 9.10. CSS Lowther: Thankful he has learned an incredible amount about the school system. Has appreciated working at Central Office, working with some individuals again and getting to know new co-workers.
- 9.11. DT Cullen: Perils and problems of technology. Social Media and technology have affected mental health of many, but Jeff is thankful for the incredible advantages that technology has provided when used well. Teachers were pivoting in incredible ways to teach online using technology in new ways.
- 9.12. CFO Morgan: Thankful for people because they make our work worthwhile. Appreciates Kurtis' leadership as well as his work on the budget. Thankful for the relationships with the newest members of our team, Justin and Preston. Thanks to the board for their work, encouragement and tremendous oversight of FFCA.
- 9.13. ACEO Leinweber: The entire year has been a highlight. FFCA is about people. Our organization has such a strong sense of shared and moral purpose and a high level of trust. The Board is a good group of critical thinkers and approaches that with a purity of spirit. They share the same goal of landing on what is the best direction to move forward. The calendar, budget, and other conversations have been very challenging but also very respectful. It's a pleasure to work with the people we have at Central Office and in our campuses, stemming from the level of trust and confidence in Administrators, teachers and support staff, who all have an unusual, extraordinary commitment.

10. Open to Gallery – no comments/questions

11. Chairperson's Remarks: Would like to thank, acknowledge and commend Kurtis and the immense amount of work he has lead his team through in this unique, challenging and unprecedented year.

ADJOURNMENT: 7:57 p.m.

NEXT MEETING: September 29, 2021

FUTURE AGENDA ITEMS: