



## Public Board Meeting Minutes

June 10, 2020

6:30-9:00 p.m.

Online via Zoom

### Attendees

**Board and Administration:** Chair Jeff Wilson, Vice-Chair Jenny Hill, Director Sumara Diaz, Director Faruq Suleman, Director Naren Makwana, Director Rizvan Bharmal, Director Jehn Scantlebury, Director Randall Spahl, Director Sam Jin, Superintendent Roger Nippard, Deputy Superintendent Kurtis Leinweber, Secretary Treasurer Reta Morgan, Coordinator of Instruction Joan Burke, Director of Facilities Josh Foat, Coordinator of School Services Lorne McDonald, Director of Technology Jeff Cullen, Executive Assistant Meredith Poole

**Presenters:** Shelley Geran, Pamela Hunnisett

**Gallery:** Alyssa Black, Alexandra & Akim Lomakin, Amy Lakusta, Andre Shoucri, Andrei Filonov, Andrew Chu, Asanka Perera, Ashley Bobotang, Ashlyn Beatty, Ayesha Ekanayake, Bharati Singh, Cathy Giang, Cindy McGlashan-Beaucage, Cliff & Janet Sanderson, Cristian Rios, Crystal Okasha, Dan Keleman, Dawn Ackroyd, Doug Lamb, Dragan Ivancevic, Frank Wong, Gurbir Kaur, Jacquie & Tyler Ng, Jenalyn & Jessie Cuevas, Judy Zhu, Jyleen Wong, Keiko Otto, Kim Van Unen, Kiran Makwana, Krista Lee, Lina Grossi, Lisa Beuker, Majid Mohammed, Marni Chenier, Natasha Spokes, Patience Moyo, Phoebe Greentree, Punam Makwana, Rob Silveira, Seema Makwana, Shelly Tulloch, Svetlana Sadovskaya, Taira Anten, Tanya Borthwick, Tyler Malden, Vijayetha Shenoy, Vikrant Karambelkar, Vishakha Bawane, Yeshurun Elias, Ying Dong, Yolanda Switzer, Ana Patricia Guevara, Jennifer Chmilar, Joanne Fontaine, Roxanne Poenara, Tavashure Moyo III, Mamta Arora, Valentine Lev

### AGENDA

6:34 p.m. CALL TO ORDER

1. Review of Meeting Agenda: No changes.
2. **20/06/10-1CA** Approval of Consent Agenda  
MOVED by Vice-Chair Hill and seconded by Director Diaz that the Consent Agenda for June 10, 2020 be approved as presented. CARRIED.
  - Minutes of May 13, 2020 Public Board Meeting
  - Correspondence (1 letter from Minister LaGrange re HS facility)
3. Campus Reports
  - 3.1. High School Grad Report: High School Counsellor Shelley Geran reported that for the current academic year, 98-99% of students will graduate, and will receive in the neighbourhood of \$350-360,000 in scholarships. The majority will be attending local universities in such fields as engineering, science, business, psychology and computer science, but a few are away to more distant destinations. Shelley pointed out that, wherever they are going, it will likely be a very different experience from what they might have expected just a few months ago.

3.2. K-12 Summer Reading Recommendations: High School ELA Teacher Pam Hunnisett emphasized the importance of reading and how well we teach it at FFCA. A reading habit of 20 minutes per day can have a hugely beneficial effect on the skill and language development so crucial for success in later life. She and several of her colleagues have produced a comprehensive K-12 list for suggested summer reading that will be available to parents in tomorrow's blog post.

#### 4. Superintendent's Report

- Roger offered congratulations to all newly appointed, renewed and reassigned administrative staff.
- Re-entry scenarios have been top-of-mind as the year closes; AE has just announced that they are targeting the option that would see as much of a return to normal conditions as possible (Scenario 1), with the final decision to be made by August 1. FFCA has conducted a survey of parents/ students (Gr. 7 & up) and staff to ascertain current apprehensions about various aspects of re-entry. It is hoped that draft plans for each scenario will be developed by the end of this school year. Many things must be considered (facilities, staffing, PPE, transportation), as well as contingency plans for potential future outbreaks of COVID-19.
- Congratulations were offered to all graduating FFCA students, and appreciation expressed for the efforts of high school staff in the formulation of plans for a unique recognition ceremony.

#### 5. Information Items

5.1. High School Update – Please note the correspondence that was recently circulated to all staff and parents.

5.2. Standing Item: Administrative Procedures Update: The following revised Administrative Procedures have been approved and placed on the FFCA website: AP-G-401.2 Teacher Professional Learning, AP-G-401.3 Coaching, AP-I-301.2 Student Evaluation & Grade Placement, and AP-I-101.1 Registration and Admission of Students.

#### 5.3. Standing Item: Strategic/Education Plan Update

##### 5.3.1. **20/06/10-1RA** 2020-2023 Three-Year Education Plan

MOVED by Vice-Chair Hill and seconded by Director Suleman that the Board approve the Draft 2020-2023 Education Plan in principle, and direct that it be circulated to the FFCA community for input into the development of a final plan to be approved by the Board by September 30, 2020. CARRIED.

#### 5.4. Annual Surveys

5.4.1. Accountability Pillar: This year's results are still embargoed but it can be announced that FFCA's are very good. The full report will be shared in November.

5.5. Choice in Education Act: This new legislation i) expands on educational options and confirms the rights of parents to choose what they think best for their child(ren), ii) allows for the establishment of vocational charter schools, and iii) allows charter applications to go directly to the Minister rather than the local school board. We are hopeful that the accompanying regulations will incorporate more elements of what charter schools have been requesting (e.g. transfer of land).

5.6. Capital Maintenance & Renewal (CMR) Funds – FFCA has applied for and was granted \$2.4m funding for capital project renovations at our campuses, as part of the government's effort at

generating employment opportunities. \$1.7m has already been received. RFP's for lighting and flooring upgrade contracts have just closed, and that for exterior door upgrades closes tomorrow.

## 6. Discussion Items

### 6.1. **20/06/10-1RA** Q3 Report

MOVED by Director Makwana and seconded by Director Diaz that the Board approve the Third Quarter Financial Report as presented. CARRIED.

6.2. Re-entry Surveys/Plan: The response was very good with 2164 from parents and students, and 1875 from staff (open-ended survey). Key elements of concern include facility hygiene (wash/sanitizer stations, disinfecting), physical distancing/access/movement within campus, student cohorts, and transportation. Notable results:

- About 2/3 of parents and students reported being satisfied with the learning-at-home program of the past few months.
- Approximately 20% of respondents have a household member who is at increased risk of infection from COVID-19.

### 6.3. **20/06/10-2RA** Alternative Calendar

MOVED by Director Makwana and seconded by Director Bharmal that the Board approve the alternative calendar as presented, and implement it should it prove preferable to the existing calendar based on current COVID Re-entry advice from Alberta Education. CARRIED.

6.4. Suggested Meeting Dates 2020-2021: The meeting dates in the original Board Work Plan can be posted on the website.

## 7. Committees

7.1. Executive Committee – Has met once to plan Working and Public sessions.

7.2. Communications & Community Relations Committee: CCR met on June 3 and formulated both the high school update and BLM letters that recently went out to parents and staff. Discussion also included plans for Board updates in school newsletters beginning in the fall.

7.3. Policy & Performance Review Committee: PPR also met June 3 and discussed the Policy Review Plan and the Board budget for 2020-21.

7.4. Audit Committee: Held a meeting on May 19 with full membership present.

#### 7.4.1. **20/06/10-3RA** Audit Committee Revised Terms of Reference

MOVED by Director Makwana and seconded by Vice-Chair Hill that the Board approve the revised Audit Committee Terms of Reference as amended. CARRIED.

7.5. TAAPCS Board Rep Report – Background information provided. No report.

8. Director Highlights: Director Makwana: adaptability shown to continue meeting as a Board, and the increased attendance of the public; Director Spahl: flexibility of FFCA and opportunities created; Vice-Chair Hill: i) being part of the Shelley Schroh Memorial Unsung Hero Award Scholarship selection panel, ii) Summer Reading Program presentation; Director Jin: efforts of Board and administration in relation to the high school; Director Diaz: ditto Vice-Chair Hill, & the number of submissions; Director

Bharmal: tonight's high school update from Shelley Geran; Director Scantlebury: re-entry survey results in relation to satisfaction with the at-home-learning program; Director Suleman: Ditto Director Scantlebury (re-entry survey results); Chair Wilson: participation in the Principal Educator interviews and seeing first-hand the quality of leadership within FFCA.

Directors expressed their thanks and congratulations to Joan Burke and Lorne McDonald on their imminent retirement, and invited them to share a highlight as well:

Mrs. Burke: Thank you for the memories and the outstanding experience of working with FFCA parents, students and staff.

Mr. McDonald: Ditto Mrs. Burke. I love what I have been given the opportunity to do ("I've never worked a day in my life"). Thanks to all.

9. Open to Gallery: Questions/comments/concerns revolved around re-entry scenarios and accommodations (barriers, face masks, ventilation), potential calendar variations, future volunteering opportunities and future Board meeting formats.
10. Chairperson's Remarks: Chair Wilson offered that he had been honoured to serve as FFCA Chair over the past year, and emphasized his pride in the dedicated work of his colleagues.

ADJOURNMENT: 8:40 p.m.

NEXT PUBLIC MEETING: Sept. 9, 2020 @ TBD

FUTURE AGENDA ITEMS: