



## Public Board Meeting

April 17, 2019  
6:30 – 9:00 p.m.,  
FFCA High School  
2116 MacKay Rd. NW  
Calgary, AB

**Attendees:** Jeff Wilson (Chair), Faruq Suleman (Vice-Chair), Rizvan Bharmal, Sumara Diaz, Jenny Hill, Naren Makwana, Jehn Scantlebury, Randall Spahl, Robert Zagorsky, Roger Nippard, Kurtis Leinweber, Reta Morgan, Joan Burke, Lorne McDonald, Jeff Cullen, Meredith Poole

**Presenters:** Bharati Singh, Pamela Hunnisett, Mariko Glenney, Kim Gurr, Michelle Newell, Wade Stovel, Shelley Geran

**Gallery:** Josh Symonds, Sue Boyd, Cindy McGlashan-Beaucage, Cristian Rios, Jim Poirier, Doug Lamb, Sarah Massey, Cliff Sanderson, Janet Sanderson

## MINUTES

### 6:30 p.m. CALL TO ORDER

1. Review of Meeting Agenda – No changes.
2. Approval of Consent Agenda  
MOVED by Director Hill and seconded by Director Bharmal that the Consent Agenda for April 17, 2019 be approved as presented. CARRIED.  
(Minutes – Public Meeting Feb. 13, 2019; Correspondence)
3. Campus Reports
  - 3.1 High School Diploma Results  
Coordinator of Instruction Joan Burke presented the outstanding high school Diploma results from the past January; she then turned the floor over to HS Principal Educator Bharati Singh who introduced members of her leadership team to discuss “The Stories behind the Numbers”. It is clear that the intentional elements of ‘consistency, collaboration and connections’ at the high school are instrumental in FFCA’s success, and equally obvious that the most important ‘c-word’ is CARE, which inspires every facet of their work with students.
4. Policies
  - 4.1 *Ad hoc* Policy Committee Report – No report.
  - 4.2 Policy 10  
**17/04/19–1RA** MOVED by Director Makwana and seconded by Director Diaz that the Board approve Policy 10 Policy Making be approved for Third Reading as presented. CARRIED.
5. Superintendent’s Report - Highlights: i) Coming to the high school: hearing the exceptional results and listening to the exceptional staff; ii) Visits to campuses, including Leading Learning with David Townsend; iii) Approval of funding for high school, with thanks to this Board and the previous one; iv) Resumption of frequent meetings with government about the high school although it appears we may have to begin again at square one in terms of scope, design and budget; v) 4<sup>th</sup> annual visit by an Australian delegation; vi) Staffing well underway; vii) Budget conversations underway with Board (we have the most senior staff in the province at an average 9.2 years’ experience, and yet we are the lowest funded charter school); viii) FFCA will be presenting at the U. of C. IDEAS conference in July on our Global Competence Research.

6. Information Items

6.1 Standing Item: Administrative Procedure Update: AP's below are finalized and on website.

6.1.1 AP-I-202.1 Unexcused Absences

6.1.2 AP-I-802.3 Counselling

6.1.3 AP-F-301.1 Use of School Facilities

6.1.4 AP-F-301.1.1 Facilities License Agreement

6.2 Standing Item: Strategic Plan – Research Project presentation in July (see Item 5.viii) .  
Education Plan Update – Schollie Surveys are scheduled for May 13-30.

7. Discussion Items

7.1 High School Update – See Item 5.iii. The Board is recommending that we continue to advocate for the original plan.

7.2 Budget – In the absence of a provincial budget, our deadline has been extended to June 30. The Board is looking at every penny with the goal of getting back to a balanced budget by 2020-21. Thanks to COO Leinweber and CFO Morgan for their work thus far.

7.3 Q2 Report

**17/04/19–2RA** MOVED by Director Makwana and seconded by Vice-Chair Suleman that the 2018-19 FFCA Second Quarter Financial Report be approved as presented. CARRIED.

7.4 Locally Developed Courses

**17/04/19–3RA** MOVED by Director Diaz and seconded by Vice-Chair Suleman that the Locally Developed Courses Advanced Acting/Touring Theatre 15, 25 & 35, and Creative Writing and Publishing 15, 25 & 35 be approved subject to provincial authorization. CARRIED.

7.5 Staff Resignations

**17/04/19–4RA** MOVED by Director Hill and seconded by Director Diaz that the Board accept the resignations of Employees # 10116 (Retirement), 10059 (Retirement) and 10222 (Retirement), effective June 28, 2019. CARRIED.

**17/04/19–4RA** MOVED by Director Hill and seconded by Director Diaz that the Board accept the resignation of Employee #10857 effective March 18, 2019. CARRIED.

8. Committees

8.1 Charter Board Committee of the Whole – Has met twice since the last public Board meeting, the main topic of the first being the high school, and budget at the second.

8.2 Executive Committee – Has met once since the high school funding announcement to discuss next steps.

8.3 Communications & Community Relations Committee – 1. Successful School Council appreciation event (Feb. 19). 2. Rally (turned celebration) on March 13 and media coverage. 3. Campaign underway to increase community engagement and public understanding of charter schools (incl. social media). 4. Congratulatory communications to new MLA's. 5. Increased communication through campus newsletters and "Meet the Board" events. Note: Please forward any suggestions to CCR Committee Chair Jehn Scantlebury at [jeahn.scantlebury@ffca-calgary.com](mailto:jeahn.scantlebury@ffca-calgary.com).

- 8.4 Human Resources Committee – Has met twice since last public meeting to discuss their Terms of Reference and the Board election process. The committee also decided on a name change (see below).

**17/04/19–5RA** MOVED by Director Diaz and seconded by Director Zagorsky that the Board approve the Policy and Performance Review Committee Terms of Reference as presented. CARRIED.

- 8.5 Audit Committee – This committee met to review 3 items: Terms of Reference, the FFCA Risk Register, and a proposed IT controls review. A written report was filed with the FFCA Executive Assistant.

**17/04/19–6RA** MOVED by Director Makwana and seconded by Director Bharmal that the Board approve the Audit Committee Terms of Reference as presented. CARRIED.

- 8.6 TAAPCS Board Rep Report – Vice-Chair Suleman reported that the goal of the TAAPCS executive is to move the benchmarks for all Alberta charter schools forward. The Spring General Meeting will be held May 3 & 4 at the Deerfoot Inn.

- 8.7 Director Highlights – Director Zagorsky: High School rally at McDougall Centre; Director Spahl: High School rally at McDougall Centre; Vice-Chair Suleman: seeing the fruition of what the previous Board had worked for; Director Bharmal: the passion, professionalism and work ethic of the Central Office Executive Team; Director Diaz: the advocacy from students at the HS rally, and the Board Retreat; Director Makwana: the involvement of the community in the high school cause and the resulting confidence that we will be able to meet future challenges; Director Hill: the one school/seven campuses aspect of FFCA evident in the engagement of parents, teacher, administrators, alumni and current students over the high school; Director Scantlebury: the HS rally, and tonight's presentation by the HS teachers showing their obvious level of care for students; Chair Wilson: the success of the high school campaign and the pleasure in being able to inform the previous Board of the funding announcement.

9. Open to Gallery – Comments included appreciation for the work of the Board re the high school, thanks for the advice to contact MLA's re the HS funding, pride in the support received for the high school (the rally was a "unique moment" in life), and a question as to whether there will be future Board representation at School Council meetings (under discussion). It was also pointed out that the Executive Committee has no current Terms of Reference.

10. Chairperson's Remarks – Chair Wilson expressed sincere appreciation for the dedicated work of the high school staff, and requested that his thanks be passed along to those not present.

**ADJOURNMENT:** 9:01 p.m.

**NEXT PUBLIC MEETING:** May 15, 2019, 6:30 p.m. @ SMS

**FUTURE AGENDA ITEMS:**