



Public Board Meeting

June 13, 2018
6:30 – 9:00 p.m.,
South Middle School
8710 Ancourt Rd. SE
Calgary, AB

Attendees: Attendees: Cindy McGlashan-Beaucage (Chair), Wayne Weinheimer (Co-Vice-Chair), Faruq Suleman (Co-Vice-Chair), Shelley Schroh, Pamela Wilson, Andrew Chu, Cristian Rios, Rizvan Bharmal, Roger Nippard, Kurtis Leinweber, Reta Morgan, Joan Burke, Lorne McDonald, Meredith Poole, Jeff Cullen

Presenters: Shelley Geran, Justin Kool, Jesse Classen, Gina Grace, Elia Gindin

Gallery: Sherri Rolfe, Naren Makwana

6:30 PUBLIC BOARD MEETING MINUTES

1. Review of Meeting Agenda

18/06/13-1RA

MOVED by Chair McGlashan-Beaucage and seconded by Director Schroh that the Board add #11 *In Camera* Session to the agenda. CARRIED.

18/06/13-2RA

MOVED by Director Chu that the word “rescinded” in Motion 18/04/18-4RA (April minutes) be changed to “approved for First Reading”. CARRIED.

2. Approval of Consent Agenda

18/06/13-CA

MOVED by Director Schroh and seconded by Director Weinheimer that the Consent Agenda for June 13, 2018 be approved as presented. CARRIED.
(Minutes of the May 16, 2018 Board Meeting)

3. Campus/ASC Reports

3.1 High School Report – Shelley Geran presented this year’s statistics in terms of students’ future plans and amounts in scholarships earned (\$423,400 – highest yet!!). She noted with pride that, rather than having to apply to host a post-secondary events, FFCA receives the request!

3.2 Teacher Professional Growth, Learning Teams and Generative Dialogue at SMS – SMS administration and teachers are fully supportive of the development of their PGP’s for the benefit of students. This year has seen a reinvigorated approach with increased trust and efficacy and the formation of school-wide partnerships, primarily in 3 areas: inclusion, technology and assessment. Counsellor Gina Grace and teacher Elia Gindin described their collaborative approach which centered on the identification and management of stress and anxiety in students, specifically in relation to a large Gr. 8 project. Senior administration focussed on enhancing their own collaboration and cohesion to create positive results for students; survey data will be gathered to provide feedback on how well this goal was achieved.

3.3 ASC – No report.

4. Policies

4.1 Policy 19 Welcoming, Caring, Respectful and Safe Learning and Working Environments

18/06/13-3RA

MOVED by Director Chu and seconded by Director Rios that the following wording be added to the third paragraph "...as set out in the Alberta Human Resources Act and the Canadian Charter of Rights and Freedoms,..". CARRIED.

18/06/13-4RA

MOVED by Director Chu and seconded by Director Rios that the words "...Alberta's Personal Information Protection Act.." be struck from Item #6 and that the references be amended accordingly. CARRIED.

18/06/13-5RA

MOVED by Director Chu and seconded by Director Weinheimer that Policy 19 Welcoming, Caring, Respectful and Safe Learning and Working Environments be approved for Third Reading as amended. CARRIED.

5. Superintendent's Report – 1. Campus activities in the past month include: second attendance at the One Act presentations, high school choir performance, SWE Character Conference; NWE conference; 2. Plans are being formulated for the PGP sessions with David Townsend for next year; his involvement will be more limited but will include work with teachers to build capacity for the benefit of students; 3. U. of C. will be taking a lead role in our Global Competency research funded by the Alberta Research Network; U. of A. is partnering in the area of curriculum and Golden Hills School Division (which runs a \$6m international program) is very keen to be involved as well; 4. Conversations have been with AE regarding our high school; 5. FFCA has been honored with a request to facilitate the Governance module at the CASS conference in August; 6. Thanks to the whole Central Office team and to the Board for their commitment and support over the past year.

6. Information Items

6.1 Standing Item: Administrative Procedure Update –

6.1.1 AP-I-101.1 Registration & Admission of Students – revised in the areas of Internal Transfer and Priority Status Requests.

6.1.2 AP-I-101.2 Kindergarten Admission & Orientation – revised to reflect new government age requirement and placement procedures. A communication regarding this will be sent out to FFCA families.

6.1.3 AP-F-301.1 Use of School Facilities - made more stringent.

6.1.4 AP-F-301.1.1 Facilities License Agreement – revised slightly and made "fillable".

6.1.5 AP-G-701.2 Working Alone – revised to reflect OH&S standards related to required training.

6.2 Strategic/Education Plan Update – 1. Research: See Superintendent's Report re update on research on Global Competency. COO Leinweber also attended a meeting of the Alberta Research Network in Edmonton where there was a sharing of information on projects around the province. An article on FFCA by Dr. David Townsend and his colleague Marilyn Chaseling will be published in the CASS fall journal. 2. There having been preliminary conversations with Franklin Covey on FFCA being a "best practice" school; on hold for the moment. 3. Schollie Survey data is all in and reports should be available by next week.

7. Discussion Items

7.1 Q3 Report

18/06/13-6RA

MOVED by Director Schroh and seconded by Director Bharmal that the Board accept the FFCA 2018 Q3 report as presented. CARRIED.

7.2 Tenders for Modular Units

18/06/13-7RA

MOVED by Director Rios and seconded by Director P. Wilson that the Board delegate the authority to approve the current tenders for modular units at Northwest Elementary, Northeast Elementary and South Middle School to the Superintendent or Executive Committee of the Board subject to Alberta Infrastructure approval. CARRIED.

8. Committees

8.1 Charter Board Committee of the Whole – Once per month; recent meetings have been quite long.

8.2 Executive Committee – Has met more frequently lately prior to the summer break and in relation to year-end wrap-up.

8.3 Communications & Community Relations Committee – Very positive reports on the recent Staff Appreciation event. Director J. Wilson has been working with the Executive Committee on communicating with government.

8.4 Human Resources Committee – Met last week prior to T-12. Current and future work includes an update of their Terms of Reference, policy review, election review, (an email regarding upcoming open Board positions will be sent to parent prior to the end of the month), Board PD (Director Rios on Recruitment), the 2018-19 Work Plan, and the Director Handbook.

MOVED by Director Weinheimer and seconded by Director Schroh that the Board seek permission to reappoint the Superintendent for a 5-year term from August 18, 2019 to August 18, 2024.

8.5 Audit Committee – Met at the end of April regarding best practices, last year's audit (with the auditor), and the budget/Q2. An engagement letter is forthcoming in relation to the pending IT audit.

8.6 TAAPCS Board Rep Report – See reports appended to minutes.

18/06/13-8RA

MOVED by Director Chu and seconded by Director Rios that the Board approve the amended Terms of Reference of the TAAPCS Committee.

8.7 Director Highlights – Director Schroh: positive performance reviews & grad walk; Director Chu: the engagement and collaboration evident in the policy feedback; Director P. Wilson: tonight's presentations; Director Rios: the leadership shown by Directors, including the new ones, One Act Plays; Director Bharmal: high school results; Co-Vice-Chair Suleman: the opportunity to work with such talented and dedicated people, including on the One Act play; Co-Vice-Chair Weinheimer tonight's presentation and the obvious drive for continuous improvement; Chair McGlashan-Beaucage: SWE Character Conference.

9. Open to Gallery – Sherri Rolfe expressed thanks to the Board, Superintendent, administrators and teachers; their hard work is very evident and makes parent proud.

10. Chair's Remarks – Chair McGlashan-Beaucage commented on the past “intense” year that saw the election of 3 new Board members, and expressed her gratitude for the outstanding collaboration of the Board and administration.

11. *In Camera* Session

18/06/13-9RA

MOVED by Director Chu and seconded by Director Schroh that the Board enter Closed Session with Superintendent Nippard and COO Leinweber (8:49 p.m.). CARRIED

18/06/13-10RA

MOVED by Director Weinheimer, seconded by Director Bharmal that the Board exit Closed Session (9:09 p.m.). CARRIED.

ADJOURNMENT: 9:09 p.m.

NEXT PUBLIC MEETING: Sept. 20, 2018

FUTURE AGENDA ITEMS:

Appendix 1 - Committees of TAAPCS Updates

Communications Committee

A volunteer from Aurora Academic Charter School is preparing a TAAPCS website design.

Research and Innovation Committee

Members from this committee attended an Alberta Research Network event in Edmonton featuring Aboriginal education in New Zealand and Australia.

Member Schools Directors' Committee

Director Rios did an analysis of Charter School's rankings in the recently announced amendments to the Superintendent of Schools Regulation based on student enrollment data. Director Chu analyzed the anomalies identified by Director Rios as it relates to the number of schools that are managed by those jurisdictions and shared that analysis with a subset of members of this committee. Director Chu put together a list of contact information for the approximately 108 Charter School Directors that form this committee and shared it with the Chair of this Committee.

School Transportation Regulation Eligibility Criteria Survey

TAAPCS sent a letter to the Minister of Education on May 25, 2018 in regards to the transportation survey that the province is currently undertaking as part of the process to revise distance eligibility criteria, mandated service levels and transportation safety considerations within the province and advised that Member Schools have distributed the survey to Charter School parents. A response to that letter was received Jun 7, 2018 advising that the survey will close June 15, 2018 and that possible changes to criteria will hopefully be finalized by fall 2018.

The Association of Alberta Public Charter Schools (TAAPCS) Committee Committee Report June 2018

Cindy McGlashan-Beaucage
Chairperson, The FFCA Charter School Society

Dear Chairperson McGlashan-Beaucage:

The Standing **Error! Reference source not found.** submits the following report to the Board in accordance with General Requirement 10 of Policy 8 - CHARTER BOARD COMMITTEES.

Sincerely,
Andrew Chu, Director
Chair, **Error! Reference source not found.**
c. Meredith Poole, Executive Assistant
Deputy Secretary, The FFCA Charter School Society

c. Andrew Chu, Director
Secretary, The FFCA Charter School Society

Committee Mandate

The Society Bylaws approved October 18, 2017 establishes The Association of Alberta Public Charter Schools (TAAPCS) Committee as a standing committee. It is currently being operated under the Ad Hoc Terms of Reference created by Board Resolution 17/09/13 – 7RA with the purpose being to assist the Board in fulfilling its obligations as a Member School of The Association of Alberta Public Charter Schools (TAAPCS). The full Terms of Reference can be found in the September 13, 2017 Public Board Meeting Minutes.

Committee Members

Andrew Chu, Director
Chair
Designated Director (FFCA), TAAPCS Board of Governors

Wayne Weinheimer, Director
Secretary
Member, Communications Committee (TAAPCS)

Cristian Rios, Director
Member, Research Support and Innovation Committee (TAAPCS)

Shelley Schroh, Director
Member, Awards and Recognition Committee (TAAPCS)

Faruq Suleman, Director

Kurtis Leinweber, COO (designate, ex-officio)
Member, Executive Advisory Committee (TAAPCS)
Member, Research Support and Innovation Committee (TAAPCS)

Cindy McGlashan-Beaucage, Board Chairperson (ex-officio)
Member, Board Professional Learning Committee (TAAPCS)

Committee Meetings

The committee met on:

- June 7, 2018
 - Andrew Chu, Wayne Weinheimer, Shelley Schroh, Faruq Suleman, Kurtis Leinweber, Cindy McGlashan-Beaucage

Summary of Discussions

The committee discussed the following:

- Committee (of TAAPCS) updates
- Review of the rationale behind the Charter School ranking in the recently announced amendments to the Superintendent of Schools Regulation
- A Charter School Fact Sheet
- Key Priority Areas to bring forward to TAAPCS
- Committee Terms of Reference

Summary of Resolutions / Recommendations

18/06/07:1 Recommend that the Board approve the following amendments to The Association of Alberta Public Charter Schools (TAAPCS) Committee Terms of Reference:

The Association of Alberta Public Charter Schools (TAAPCS) Committee

Terms of Reference

June 13, 2018

Purpose

Assist the Board in fulfilling its obligations as a Member School of The Association of Alberta Public Charter Schools (TAAPCS).

Composition

1. The designated Director that sits on the TAAPCS Board of Governors will be the Committee Chair.
2. All Directors that sit on TAAPCS Committees (other than the Member Schools Directors' Committee), unless the number of Directors exceed quorum for the Board, in which case some of those Directors must sit on sub-committees of this committee.
3. Any other Director appointed by the Board.
4. Ex-officio members of this committee will include the Board Chairperson and the Superintendent (or designate)

Duties and Responsibilities

1. Provide support to the designated Director (or the named alternate representative) that sits on the TAAPCS Board of Governors.
2. Provide support to any FFCA representative that is a member of a TAAPCS Committee.
3. Ensure FFCA's interests are represented at TAAPCS General and Committee Meetings.
4. Liaise with Directors of other Charter Schools in support of common goals.
5. Submit extra-budgetary requisition requests to the Executive Committee for funds to pay for additional TAAPCS funding requests and other funds necessary for committee or sub-committee members to participate in relevant activities including, but not limited to, TAAPCS General or Committee Meetings.
6. Appoint an alternate representative to vote in place of the designated Director when the designated Director is unable to attend a meeting of the TAAPCS Board of Governors.

Sub-Committees

The Board recognizes that Society Members, Associate Members, and non-members of the Society have the potential to make meaningful contributions to the work of the TAAPCS Committee and to the Charter School community as a whole. As such, the Board encourages this committee to create sub-committees and delegates the authority to compose sub-committees as follows:

1. Any non-Director and non-staff member may be invited by the Committee Chair.
2. Any staff member may be invited by the Superintendent.
3. Any Director may be invited by the Board Chairperson.