



Public Board Meeting Minutes

Wednesday Feb. 21, 2018

6:30 – 9:00 p.m.

Northeast Elementary Campus

1140 Mayland Dr. NE

Calgary, AB

Attendees: Cindy McGlashan-Beaucage (Chair), Wayne Weinheimer (Co-Vice-Chair), Faruq Suleman (Co-Vice-Chair), Shelley Schroh, Cristian Rios, Pamela Wilson, Andrew Chu, Jeff Wilson, Rizvan Bharmal, Roger Nippard, Kurtis Leinweber, Reta Morgan, Joan Burke, Lorne McDonald, Meredith Poole, Jeff Cullen

Presenters: Midge Levson, Krista Lee, Dilshad Virani, Marja Erkens, Candice McKnight, John and Jennifer Estabrooks

Gallery: Cliff Sanderson

6:30 PUBLIC BOARD MEETING

1. Review of Meeting Agenda – No changes.

2. Approval of Consent Agenda

18/02/21 – 1CA

MOVED by Director Chu and seconded by Director Schroh that the Consent Agenda for Feb. 21, 2018 be approved as presented. CARRIED.

Incl. Public Meeting Minutes Dec. 20, 2017; AGM Minutes of Dec. 20, 2017 (approval in principle); Board Organizational Meeting minutes of Jan. 20, 2018; correspondence.

3. Campus/ASC Reports

3.1 Literacy at Northeast Elementary – Described were the various initiatives that comprise the focus on literacy that is in its 3rd year at NEE: Gr. 4 Guided Reading, Reading Volunteers (Alberta Reads), partnership with community church and Literacy Night. Guided Reading – very collaborative, has helped teachers to be more purposeful and student interactions more meaningful; Reading Volunteers – “Reading House” in Inglewood has the Read-Up Program that teaches strategies for one-on-one reading (2-3 times/week in 3 cycles for 40 minutes each); community church partnership – formed 6-8 years ago where kids volunteer putting together hampers and parishioners read to kids; Literacy Night – read stories, do vocabulary activities, sequencing games, word-building (this occurred on 1 evening this year; next year may be split into 2 nights: a 1-2 and a 3-4).

3.2 ASC Report – No ASC rep present. Candice McKnight reported on NEE focus on creating community through activities including: Literacy Night, planned Digital Literacy night in March, dances and movie nights. They are also hoping to have an end-of-year obstacle course race, and are busy developing next year’s calendar.

4. Policies – Policy work is currently on hiatus and will resume in March.

5. Superintendent’s Report – i) Staffing/budget season is upon us; work is being done preliminary to the provincial budget announcement in March, ii) The Aussies (14 of them) will be visiting again on April 23/24, splitting up between different campuses; 2 of 7 papers they will be writing for June release will be focussed on FFCA (importance of good administrative leadership), iii) it is also survey season – the A/P deadline is May 2 and the Schollie surveys will be conducted in May, iv) Roger has been asked to be part of the AE International Education Advisory Committee, v) with COO, has met with AE (new liaison Maurice Trottier; lots of questions) to discuss our AERR, vi) with COO attended Assurance meeting with AE, vii) TAAPCS has a meeting with the DM on April 12, viii) AG has asked to look at Capital Projects, ix) another call has been put out for research projects on the theme of diversity/global competencies; FFCA has submitted; we

also have a literacy proposal out currently; x) FFCA participated in the development of the new Leadership Standards that have just been made public; the Board & Executive of TAAPCS were asked to be on hand for the release, xi) 3 uniform vendors have been short-listed and will make presentations to a 5-member panel on Feb. 26; RFP's are also out for photocopiers and snow clearing/landscaping.

6. Information Items

6.1 Standing Item: Administrative Procedure Update

6.1.1 AP-I-301.3 Family Orientation Conferences and AP-G-801.1 Public Interest Disclosure have been added to the website.

6.2 Standing Item: Strategic Plan Update – Work is continuing in regard to items 6.2.1, 6.2.3, and 6.2.4. Our COO presented at the Learning Forward Conference in Florida with other FFCA admin reps and Dr. David Townsend, and were very well received. As well, FFCA has participated in the inaugural meeting of the Alberta Research Network; there may be new opportunities for research funding in the spring.

6.2.1 Broaden programs offered – No updates.

6.2.2 Diversify instructional programming – The draft Inclusion Framework has been given to staff for feedback.

6.2.3 Establish a support system for research and innovation – SWE is working with a professor at MRU on a preliminary study of object manipulation skills in girls, and a professor from U. of C. on “Supporting Struggling Student Teachers”.

6.2.4 Partner in new ways – The partnership between NEE and the community church is a great example of this, as is our relationship with the NSW delegation with a symposium on Generative Dialogue in Victoria.

7. Discussion Items

7.1 **18/02/21 – 1RA** Budget Principles

MOVED by Director Weinheimer and seconded by Director Patel the 2018-19 Budget Principles be approved as presented below. CARRIED.

DRAFT 2018-19 Guiding Principles for Financial Planning

- Establish staffing levels that maintains specialists and current class size
- Provide fair and equitable salaries
- Support for Strategic Planning Priorities
- Support for staff development
- Sustainability

7.2 **18/02/21 – 2RA** Resource Fees

MOVED by Director Schroh and seconded by Director Wilson that the 2018-2019 FFCA Resource Fees be approved as presented. If funding is provided by Alberta Education to offset they will be eliminated or reduced accordingly and rebates will be issued. CARRIED.

Kindergarten	\$115.00
Grades 1 to 6	\$145.00
Grades 7 to 12	\$195.00
Family Maximum	\$450.00

Families who qualify for the Resource Fee Waiver will be expected to pay \$50/student.

7.3 **18/02/21 – 3RA** Transportation Fees

MOVED by Director Patel and seconded by Director Rios that the 2018-2019 FFCA Transportation Fees be approved as presented, pending parental consultation. CARRIED.

Kindergarten	\$425.00
Grades 1-12 (2-way)	\$855.00
Grades 1-12 (1-way)	\$770.00
Shuttle (1-way)	\$200.00
Family Maximum	\$2285.00

*Families who qualify for the Transportation Fee
Subsidy will be expected to pay \$325/student.*

8. Committees

8.1 Charter Board Committee of the Whole – Meets for 2-3 hours once per month to prepare for the public meetings.

8.2 Executive Committee – Meets twice per month regarding any updates/emergent issues. Work generally revolves around agenda planning, and strategic planning.

8.3 Communications and Community Relations Committee – Directors J. Wilson (Chair), Schroh, P. Wilson and Bharmal, and *ex-officio* Board Chair Beaucage, COO Leinweber and EA Poole. The committee met on February 15 (Director P. Wilson absent) and developed their Terms of Reference in draft form.

18/02/21 – 4RA MOVED by Director Wilson and seconded by Director Schroh that the Board accept the Terms of Reference of the Communications and Community Relations Committee as presented. CARRIED.

8.4 Human Resources Committee – Directors Patel (Chair), Weinheimer, Suleman, Rios and Chu, *ex-officio* CEO Nippard. There are 13 items on this year's to-do list, including Terms of Reference, elections process, etc.

8.5 Audit Committee – The new Chair, Director Bharmal, is familiarizing himself with the current documentation.

8.6 TAAPCS Board Rep Report – Directors Chu (Chair), Weinheimer and Patel, *ex-officio* COO Leinweber. See written reports appended to minutes.

8.7 Director Highlights – Director J. Wilson: Board experience to date (great); Director Bharmal: ditto; experience so far has been inspiring; Director Chu: the work done to set the TAAPCS Membership Fees; Director Rios: leadership shown by HS students at Love of Reading (SMS); Director Weinheimer: this evening's presentation; Director Suleman: being on the Board and Board Executive; Director Patel: Transportation fees analysis & the skill set evident on the Board; Director Schroh: Board election/3 dynamic new members; Director P. Wilson: Board Organizational meeting as evidence of good succession planning; Chair McGlashan-Beaucage: the community atmosphere evident at NEE/Kindness Assembly.

9. Open to Gallery – A question was asked about Board rotation and answered with reference to the new bylaws.

10. Chairperson's Remarks – Chair McGlashan-Beaucage expressed her pleasure at working with her fellow Board members, specifically their knowledge, expertise & professionalism.

ADJOURNMENT: 8:15 p.m.

NEXT PUBLIC MEETING: April 18, 2018

FUTURE AGENDA ITEMS: Future - Inclusion (Jim Poirier, Doug Lamb); Line of Credit (Reta); April 2019-2020 Calendars; May - Locally Developed Courses (Joan; Technical Theatre 15-5, 25-5 and 35-5 and Learning Strategies 15-5, 25-5 and 35-5; effective August 27, 2018).