



## Public Board Meeting Minutes

Wednesday Dec. 20, 2017

6:00 – 8:00 p.m.

FFCA Central Office

7000 Railway St. SE

Calgary, AB

**Attendees:** Cindy McGlashan-Beaucage (Chair), Wayne Weinheimer (Vice-Chair), Shelley Schroh, Cristian Rios, Pamela Wilson, Andrew Chu, Roger Nippard, Kurtis Leinweber, Joan Burke, Lorne McDonald, Meredith Poole, Jeff Cullen

**Presenters:** Michelle Haylow

**Gallery:** Faruq Suleman, Naren Makwana, Josh Symonds, Preston Lowther

### 6:30 PUBLIC BOARD MEETING

1. Review of Meeting Agenda – No changes.

2. Approval of Consent Agenda

**17/12/20 – 1CA**

MOVED by Director Chu and seconded by Director Schroh that the Consent Agenda for Dec. 20, 2017 be approved as presented. CARRIED.

....Public Meeting Minutes Nov. 22, 2017; Special Meeting Minutes Nov. 29, 2017;  
correspondence

3. Campus/ASC Reports

3.1 ASC Report – Michelle Haylow reported that ASC is in the initial stages of planning an FFCA We Day to take place prior to the end of this school year; the Special Events and Community Coordinators have been invited to discuss/plan at the January meeting. There have also been discussions held with admin related to keeping the Community Fund healthy. ASC is committed to emphasizing the one-school theme of FFCA.

4. Policies

- 4.1 Policy 14 Uniforms

**17/12/20 – 1RA**

MOVED by Director Schroh and seconded by Director Wilson that Policy 14 Uniforms be approved for Third Reading as amended.

Amendments proposed as below:

**17/12/20 – 1.1RA**

MOVED by Director Wilson and seconded by Director Chu that Policy 14 Uniforms be amended to state that the Gala Uniform may be worn at any time. CARRIED.

**17/12/20 – 1.2RA**

MOVED by Director Chu and seconded by Director Rios that the policy be amended to add item “1.2 Changes to uniform standards will be accompanied by an appropriate grandfather clause implemented for a specified period of time or with specific limitations commensurate with the impact of the change in standards.” CARRIED.

**17/12/20 – 1.3RA**

MOVED by Director Chu and seconded by Director Wilson that Policy 14 Uniforms amended to add item “2.3 Campus staff, parents, and students will be provided with visual

aides (illustrations or photographs) to exemplify proper attire of uniform to assist in compliance and enforcement. CARRIED.

**17/12/20 – 1.3RA**

MOVED by Director Chu and seconded by Director Weinheimer that the Legal References section be amended to Add Section 36 of the School Act. CARRIED.

4.2 Policy 20 School Fees

**17/12/20 – 2RA**

MOVED by Director Schroh and seconded by Director Weinheimer that Policy 20 School Fees be approved for Third Reading as presented. CARRIED.

5. Superintendent's Report – i) As always, the main highlight is getting out to campuses, and especially seeing the high school production of Shrek, as well as the Aboriginal Day at NMS. ii) At the provincial level, Bill 28 was proclaimed as expected (including Practice Standards for all administrators, setting the Kindergarten entry age, a request for transportation cooperatives, and a requirement for Boards to develop a Code of Conduct for trustees) as well as Bill 24 (Act to Support GSA's). iii) the remaining space at Central Office has been leased but work has been delayed by permit requirements. iv) the issue of funding for the high school project may have to be re-activated.

6. Information Items

6.1 Standing Item: Administrative Procedure Update – An AP Review Schedule is in the works..

6.2 Standing Item: Strategic Plan Update – Work is continuing in regard to items 6.2.1, 6.2.3, and 6.2.4. Our COO presented at the Learning Forward Conference in Florida with other FCCA admin reps and Dr. David Townsend, and were very well received. As well, FCCA has participated in the inaugural meeting of the Alberta Research Network; there may be new opportunities for research funding in the spring.

6.2.1 Broaden programs offered.

6.2.2 Diversify instructional programming – No updates.

6.2.3 Establish a support system for research and innovation.

6.2.4 Partner in new ways.

6.3 Board Meeting Schedule Changes – The Board will discuss the possibility of reducing from 10 to 6 meetings per year at the next Committee of the Whole meeting.

7. Discussion Items

7.1 Q1 Report

**17/12/20 – 3RA**

MOVED by Director Wilson and seconded by Director Schroh that the 2017-2018 Q1 Report be approved as presented. CARRIED.

8. Committees

8.1 Charter Board Committee of the Whole – Meets for 2-3 hours once per month to prepare for the public meetings. The last several meetings have focused on the Uniform Policy and the elections.

8.2 Executive Committee – Meets twice per month regarding any updates/emergent issues. Work generally revolves around agenda planning, and strategic planning.

8.3 Community Relations Committee – Director Rios will be taking the lead on the production of a January newsletter. Plans are in the works for the School Council Appreciation on February 22.

8.4 Human Resources Committee – i) A strong group of candidates fielded questions at the Dec. 12 Candidate Forum. ii) work is proceeding on revisions to the Director Handbook. iii) A Board session including New Director training is scheduled for Saturday January 20 at Central Office.

8.5 Audit Committee – No report.

8.6 TAAPCS Board Rep Report – See written reports.

**17/12/20 – 4RA**

MOVED by Director Chu and seconded by Director Weinheimer that the Board approve the recommendation of the TAAPCS Committee that the base TAAPCS membership fee be \$5000, with an additional levy of \$2.50/FTE, and make the base fee amount for the 1/3rd of the membership that have the lowest FTE student population optional at the discretion of those member schools, and rescind Policy 5 Waiver of Membership Fees.

**17/12/20 – 5RA**

MOVED by Director Chu and seconded by Director Patel that the Board appoint Director Patel as the alternate who is entitled to vote in place of Director Chu, the designated Director, as allowed by Board motion 17/11/22 – 12.1RA. CARRIED.

**17/12/20 – 6RA**

MOVED by Director Chu and seconded by Director Weinheimer that the Board allow the TAAPCS Committee to appoint an alternate delegate to the February 8, 2018 meeting. CARRIED.

8.7 Director Highlights – Director Wilson: Finalization of the Uniform Policy; Vice-Chair Weinheimer: Candidate Forum (strong group); Director Schroh: Fall retreat; Director Rios: Shrek; Director Chu: Director Patel and the HR Committee; Chair McGlashan-Beaucage: Candidate Forum.

9. Open to Gallery – No comments.

10. Chairperson's Remarks – Chair McGlashan-Beaucage thanked her fellow Board members for their hard work over the past three years, and observed that they had given 100%.

**ADJOURNMENT:** 7:05 p.m.

**NEXT PUBLIC MEETING:** January 24, 2017

**FUTURE AGENDA ITEMS:** Future - Inclusion (Jim Poirier, Doug Lamb)