



Public Board Meeting Minutes

Wednesday Sept. 21, 2016

6:00 – 9:00 p.m.

FFCA Central Office Boardroom

#240, 688 Heritage Dr. SE

Calgary, AB

Attendees:

Board & Administration: Amish Patel (Chair), Cindy McGlashan-Beaucage, Shelley Schroh, Andrew Chu, Cristian Rios, Wayne Weinheimer, Pamela Wilson, Roger Nippard, Kurtis Leinweber, Reta Morgan, Lorne McDonald, Joan Burke, Jeff Cullen, Meredith Poole

Presenters: Shelley Murray

Gallery: Ida Langston, Twyla Peters

6:02 CALL TO ORDER – REGULAR PUBLIC MEETING

1. Review of Meeting Agenda – No changes requested.
2. Approval of Minutes – June 15, 2016
MOVED by Shelley Schroh and seconded by Andrew Chu as amended. **CARRIED.**
3. Staff Reports
3.1 Tech Update – There was no shortage of work for the Tech Department over the summer. Their five main priority areas were: 1. Bandwidth speed & capacity, 2. Risk management, 3. Cloud deployments, 4. Infrastructure refresh, and 5. Continual service improvement (CSI). Miscellaneous work included SuperNet upgrades, library software upgrade, active director upgrade, device imaging, SWE Nureva Board, HSC design lab and classroom set-up. Over and above all this was preparation to implement Edsby as our new online communication and collaboration platform; this involved data clean-up, integration with Maplewood, configuration and preparation of training materials. During the first 3 weeks of the launch of Edsby, there have been 240 staff accounts activated, 1227 student accounts, and 2561 parent accounts, 953 classes imported and 75 additional groups created. Phase 2 will involve active discussions with staff, administration and Edsby about when and how to introduce specific functionalities.
4. Campus/ASC Reports
4.1 Campus Report Schedule: October 19, 2016 – NWE, November 23, 2016 – HS, December 14, 2016 - SMS, January 25, 2017 – SWE, February 22, 2017 – SEE, March 15, 2017 – NEE, April 19, 2017 - NMS.

4.2 ASC Report – The first meeting is scheduled for Tuesday Sept. 27, where the focus for the year will be determined. Shelley will Chair this year, with Jamie Powell and April Fisher as Co-Vice-Chairs, Jenny Hill as Treasurer and Key Dang as Secretary. The Food Bank Drive will be held in February, and it is expected that several events will be themed around it being our 20th year.
5. Correspondence
Letter to Minister requesting increase to enrolment cap
Letter from CBE re renewal of leases
Letter to TAAPCS President re process for appointment of Executive Director
Letter from TAAPCS President in response to above
6. Policies – Discussion of the following policies was tabled to the next T-9 meeting.
6.1 Policy 13 Appeals and Hearings re Student Matters (attached)
6.2 Policy 18 Parent-School Partnerships (attached)
6.3 Policy 7 Board Operations (attached)
6.4 Policy 14 Uniforms

7. Superintendent's Report – 1. In July a small delegation from FFCA presented on the theme of Character at the North Coast Leadership Initiative in Australia. An Australian delegation will return to Canada in April 2017, when we are looking at doing a similar symposium in conjunction with the CRC. 2. Jim Poirier and Brian Crouch represented FFCA at a London conference on the topic of incorporating Extended Dialogue into the Curriculum; look for a report on this at the next Board meeting. 3. The new AB ED Practice Standards for Teachers, Principals and Superintendents is on the verge of being approved. 4. All provincial curriculum is being reviewed by 2022; consultations open the first week of October, and FFCA will be hosting an evening for this on Oct. 12. 5. One of FFCA's priorities continues to be trying to determine how we fit in the AB ED Inclusive Education Policy Framework. 6. FFCA participated in our first Annual Partner Research Conference (Justin Kool with Duane Sheehan, presentation on Physical Literacy). 7. With Kurtis, met with Cynthia Prasow (Exec. Dir., Partner Research Council at U. of C.) re the research mandate for charter schools. 8. Should know more by November as to whether any CBE schools might be coming available to help with our HS facility situation; we have been asked to consider other options which include moving our grade 9's into our middle schools (which in turn would have huge programming and space implications). 9. Have met with admin in all campuses re growth plans, along with David Townsend, Kurtis, Sue Boyd and Jesse Classen, and a visiting principal from Victoria, James Hansen. These are now being videotaped to capture their value and optimize their usefulness. 10. Attended the PE Symposium at MRU put on by our PE specialists, who did an excellent job. 11. Attended the SMS BBQ. 12. All in all a great start to the year since our traditional and very enjoyable Welcome Back Breakfast!

8. Discussion Items

8.1 Strategic Plan/Preferred Future

MOVED by Shelley Schroh and seconded by Cindy McGlashan-Beaucage that the Board approve the *Preferred Future Framework: Phase Two of the Foundations for the Future Charter Academy Strategic Planning Initiative* as presented. **CARRIED.**

8.2 TAAPCS Board Representative/By-Laws

MOVED by Pamela Wilson and seconded by Shelley Schroh that Cindy McGlashan-Beaucage be designated FFCA's representative to the TAAPCS Board of Directors, with Roger Nippard serving as alternate. **CARRIED.**

MOVED by Andrew Chu and seconded by Cindy McGlashan-Beaucage that an *ad hoc* committee, consisting of Andrew Chu, Amish Patel and Shelley Schroh be formed to review the proposed TAAPCS by-law revisions to inform upcoming discussions at the TAAPCS meetings. **CARRIED.**

8.3 May 2017 TAAPCS Meeting

MOVED by Andrew Chu and seconded by Pamela Wilson that our Board support FFCA travel to Grand Prairie/Valhalla Centre for the May 2017 TAAPCS meeting. **CARRIED.**

8.4 Becky Kallal Session #1 – The Board was reminded that the first governance session with Becky Kallal is scheduled for the evening of Oct. 5 at the Ramada Plaza (formerly Greenwood Inn).

9. Information Items

9.1 Year-end/Reserves Update – Reta reported that a revision likely will not be necessary as we are coming in very close to projected targets.

9.2 Enrolment Update – We are short only at the high school where we have 792 of the projected 800 students; recruitment continues to Sept. 30.

9.3 School Board Governance Leadership & the Law – Edmonton on Oct. 1 & 2. Meredith will process the registrations for those who are able to attend.

10. Committees

10.1 Charter Board Committee of the Whole – Held 3-4 meetings over the summer to deal with the Preferred Future (Strategic Plan) final draft.

10.2 Executive Committee – Attended as many GR events as possible (Stampede breakfasts, etc.) and are attempting to speak and meet with as many MLA's as possible. Had a very amiable meeting with Anam Kazim (MLA Calgary-Glenmore).

10.3 Community Relations Committee – Most recent meeting on Sept. 8: first newsletter will be out in early Nov. (Cristian taking lead); Shelley has distributed a draft of questions for parents to guide discussion of parent partnership at 2 forums later this fall, requests feedback; the question of whether to hold an ABC event will be discussed at our next CR and ASC meetings; the SC attendance schedule has been sent out but is still missing final NEE dates; detailed Work Plan went out Aug. 28; CR committee meetings have been changed from Thursdays to Tuesdays (same weeks).

10.4 Human Resources Committee – Met last evening. The final Superintendent Review Process will be ready in November. The Board Review Process will follow after that, and then a review of the Board Election Process and Board PD. HR is looking at the potential of FFCA Board representation at an MRU session on Nov. 19 on Organizational Change Management. Future projects include review of the Directors' Handbook, and Succession Planning and Recruitment.

10.4.1 Terms of Reference

MOVED by Wayne Weinheimer and seconded by Cindy McGlashan-Beaucage that the Board approve the Human Resources Committee Terms of Reference as presented. **CARRIED**.

10.5 Audit Committee – The Board is in receipt of resumes of interested potential committee members; final selection will be made at the October Board meeting, to take part in the Audit Review in November.

10.6 Director Highlights – Cristian Rios: Approval of Preferred Future, spoke at HS today on "Connecting Poetry and Math"; Pam Wilson: Approval of Preferred Future, progress on Audit Committee, Welcome Back Breakfast, 1st SC meeting; Shelley Schroh: helped with HS Olympics, son is in University!; Wayne Weinheimer: SWE Back to School event, amount accomplished over past year; Andrew Chu: WBB 20th-year presentation, SWE community meeting, meeting with Anam Kazim; Cindy McGlashan-Beaucage: Approval of Preferred Future, Welcome Back Breakfast, Campus BBQ's, HR Committee work & leadership of Wayne on that committee; Amish Patel: work accomplished over the summer, meeting with Anam Kazim.

11. Open to Gallery – Ida Langston asked for further clarification on our HS facility situation. Roger explained that we have received approval for Phase One and part of Phase Two, which together total about \$25 million, but have been asked to look at other options, leading to the wait for CBE facility decisions in November (see Item 7.8 above).

12. Talking Points (Standing Item) – Will be circulated in the next few days. Please let Pamela know which council meetings you will be attending.

13. Chairperson's Remarks – Amish thanked all Directors for the serious attention they gave to their work over the past year, and called it a "fantastic" year.

ADJOURNMENT: 7:31p.m.

NEXT PUBLIC MEETING: October 19, 2016

FUTURE AGENDA ITEMS: Oct. – Link Crew (Jim Poirier), NWE Campus Report; Policy 11 Delegation of Authority, Policy 15 Managed Growth, Policy 17 Transportation of Students to Campus