



Public Board Meeting Minutes

Tuesday May 16, 2017

6:30 – 9:00 p.m.

Southeast Elementary Campus

9711 Academy Blvd. SE

T2J 1A9

Attendees:

Board & Administration: Amish Patel (Chair), Cindy McGlashan-Beaucage (Vice-Chair), Shelley Schroh, Cristian Rios, Pamela Wilson, Wayne Weinheimer, Andrew Chu, Roger Nippard, Kurtis Leinweber, Reta Morgan, Joan Burke, Lorne McDonald, Meredith Poole, Jeff Cullen

Presenters: Denise Budgen, Michelle Deleau, Sharon Nichols, Heather Green, Rebecca Carruthers, Brandi Symonds, Nikki Mackie, Chris Shaw, David Thompson

Gallery: Jennifer Chmilar, Colin Sheldon

6:30 p.m. CALL TO ORDER – REGULAR PUBLIC MEETING

1. **Review of Meeting Agenda** – Remove Item 7.2 Budget.

2. **17/05/16 – 1CA CONSENT AGENDA**

MOVED by Director Chu and seconded by Director Wilson that the Consent Agenda for May 16, 2017 be approved as presented. CARRIED.

That the minutes of the March 16, 2017 Board Meeting be approved as presented.

Correspondence

Copies of letters (4) from TAAPCS to Party Leaders re Bill 1

Letter from Board Chair to Minister Eggen re motion to purchase 7000 Railway St.

Copy of letter from TAAPCS to Minister Eggen re Bill 1

Letter from Calgary Food Bank re our FB Drive

Copy of letter to TAAPCS from Minister Eggen re invitation to May meeting

Copy of letter from Minister Eggen to TAAPCS re Bill 1

Copy of letter from TAAPCS ED to David Swann re Bill 1

Copy of Hansard showing David Swann's remarks

Letter to Board Chair from Minister Eggen re decision to purchase 7000 Railway St.

Letter to Board Chair from Minister Eggen approving request to obtain a mortgage for 7000 Railway St.

3. **Campus/ASC Reports**

3.1 SEE Presentation – There were several components to SEE's presentation: 1. Sharon Nichols, who supervised 3 U. of C. practicum students at SEE, relayed her and her students' observations and experiences at FFCA, which belied many of the preconceptions that she, her students and the general public hold about our school. Among others, these include: all rote teaching; no ELL, LD or behavioural issue; strictly academic program. She encouraged her students to pay attention to the rich literature focus, the excellence of the teaching and the coherent message; the balance between direct instruction and discovery learning/inquiry; the focus on art, phys. ed. and music and the emphasis on character. Following this, Heather Green described her music program and Rebecca Carruthers, the components of art instruction. Nikki Mackie and Brandi Symonds talked about their Character Day projects, and Phys. Ed. teacher Chris Shaw about a feedback app he co-developed with U. of C. professor Dr. Larry Katz. Denise & Michelle wrapped up by commending the excellent Professional Growth Plan process that David Thompson has led them and other administrators through this year.

3.2 Leadership of Learning – David Townsend talked about how a relentless focus on leadership growth and a growth mindset can positively influence critical measures of school improvement, and how he has seen major growth not only among FFCA's administrators, but on the part of teachers and teaching teams as well. An ethos of shared responsibility, modeling what we expect of others, and "showing up", or "being there" can all significantly improve professional practice and ultimately student learning.

3.3 ASC – No report.

4. Policies

4.1 17/05/16 – 1RA: Policy 7 Board Operations

MOVED by Director Schroh and seconded by Director Weinheimer that Policy 7 Board Operations be approved for Third Reading as presented. CARRIED.

17/05/16 – 2RA MOVED by Director Schroh and seconded by Director Weinheimer that Policy B-402 Presentations to the Charter Board be rescinded. CARRIED.

17/05/16 – 3RA MOVED by Vice-Chair McGlashan-Beaucage and seconded by Director Schroh that Policy B-701 Director Honoraria be rescinded. CARRIED.

4.2 17/05/16 – 2RA: Policy 18 Parental Partnerships

MOVED by Director Schroh and seconded by Director Weinheimer that Policy 18 Parental Partnerships be approved for Third Reading as presented. CARRIED.

4.2.1 17/05/16 – 3RA: Amendment to Policy 18 Parental Partnerships

MOVED by Director Chu and seconded by Director Weinheimer that Item 2.5 “provision for translation services where reasonable and feasible” be added to Policy 18 Parental Partnerships. CARRIED.

5. **Superintendent’s Report:** i) Attended 3 of the One Act plays, the SWE concert and the SMS Heritage Fair, ii) Attended the Admin Retreat in Canmore where good progress was made on the strategic and 3-Year plans, and connections between them, iii) With Reta, showed our new Capital Planning contact Robert Craig around the high school on May 3, iv) We have hosted many visitors lately including 2 administrators from Victoria, as well as a contingent from Mississippi State (including President, Dean of Education and Provost), v) A one-page document is being prepared for the Provost of U. of C. to connect our capital plan with theirs, vi) many of our staff have asked to be considered to take part in the AB ED curriculum focus groups; 8 were selected, vii) this week and next, Dr. Jim Brandon from U. of C. will be meeting with focus groups from FFCA to gather feedback on TGSE; only 6 jurisdictions were chosen (2 for U. of C.) and we were recommended to take part by CASS.

6. Information Items

6.1 Standing Item: Administrative Procedure Update – The following new Administrative Procedures will be adopted by FFCA administration:

6.1.1 AP-I-101.1 Registration and Admission of Students

6.1.2 AP-I-101.2 Kindergarten Admission

6.2 Standing Item

6.2.1 Broaden programs offered – i) High school is working on a locally-developed CTS course to integrate fine arts and set design, ii) middle schools are trying to better integrate CTS across the board.

6.2.2 Diversify Instructional Programming – no report.

6.2.3 Establish a support system for research and innovation

6.2.3.1 TGSE see Item 5 vii) above

6.2.3.2 Partner Research Conference: 2 presentations: Generative Dialogue; Object Manipulation Skills

6.2.3.3 Learning Forward Conference: Presentation: Using Collaborative Inquiry to Improve Schools and Systems

6.2.4 Partner in new ways – See Item 5 v) above

6.3 Office Purchase Update – We have been given permission by the Minister of Education to negotiate a 25 year mortgage on our new building, which is significant because it extends beyond the remaining 10 years on our charter.

7 Discussion Items

7.1 17/05/16 – 4RA: Wording of Motion about Budget Guiding Principles

MOVED by Director Weinheimer and seconded by Director Chu that the wording of the motion in relation to the Budget Guiding Principles be amended by removing “Finance Committee”. CARRIED

17/05/16 – 5RA: Budget Guiding Principles MOVED by Director McGlashan-Beaucage and seconded by Director Wilson that the Board approve the 2017-18 Budget Guiding Principles developed by the Board as follows. CARRIED.

7.2 17/05/16 – 6RA: Superintendent Performance Review

MOVED by Director Weinheimer and seconded by Vice-Chair McGlashan-Beaucage that the Charter Board approve the Superintendent evaluation report as developed during the evaluation workshop of May 6, 2017 as an accurate accounting of the Superintendent's performance for the period June 1, 2016 to April 30, 2017, and further that the Charter Board authorize the Chair to make any required technical edits and to sign the report on the Charter Board's behalf. CARRIED.

7.3 17/05/16 – 7RA: Board Performance Review

MOVED by Director Weinheimer and seconded by Director Wilson that the Charter Board approve the Charter Board performance review report for the period June 1, 2016 to April 30, 2017 as developed at the facilitated workshop of May 6, 2017 and that the Charter Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Charter Board consideration as deemed appropriate. CARRIED.

7.4 Uniform Survey – The Board has reviewed the survey. It will be translated as appropriate and distributed shortly.

7.5 Wait List Weighting – The Board is considering the financial implications of this prior to making a decision.

8 Committees

8.1 Charter Board Committee of the Whole (T-9) – Meets once per month in preparation for the public meetings. Committee reports are considered at these meetings.

8.2 Executive Committee – Board meets 1-2 times per month with CEO, COO and sometimes CFO. Thanks to Vice-Chair McGlashan-Beaucage for carrying these meetings when it was necessary for the Board Chair to be absent.

8.3 Community Relations Committee – The most pressing responsibility is the Staff Appreciation and Service Recognition tomorrow evening. Directors are asked to be there as soon after 4:30 as possible.

8.4 Human Resources Committee – Met on April 26 to consider, among other things, the following: a) Board Review Process, b) HRC Terms of Reference, c) *ad hoc* Board Election and Bylaw Review Committee, d) opportunities for professional development, e) Director Handbook, f) TAAPCS issues/input, and g) the role of the Board Secretary.

17/05/16 – 8RA: Board Performance Review

MOVED by Director Weinheimer and seconded by Vice-Chair McGlashan-Beaucage that the Charter Board approve the Human Resources Committee Terms of Reference as presented. CARRIED.

17/05/16 – 9RA: Appendices to Policy 2 Role of the Charter Board

MOVED by Director Weinheimer and seconded by Vice-Chair McGlashan-Beaucage that the Charter Board approve the three Policy 2 Role of the Charter Board appendices: Appendix A: Recommended Process, Appendix B: Board Performance Assessment Guide, and Appendix C: Annual Charter Board Performance Pre-Assignment, as presented. CARRIED.

17/05/16 – 10RA: Recruitment Handout

MOVED by Director Chu and seconded by Director Schroh that the Recruitment Handout be approved, as amended, for distribution to stakeholders. CARRIED.

8.5 Audit Committee – The first meeting is scheduled for June 1, when internal controls and the RFP process will be examined.

8.6 TAAPCS Board Rep Report – The most recent meeting took place this past weekend in Valhalla Centre, hosted by Valhalla Community School. The meetings were very productive, most especially the Directors' meeting which focussed on common goals, shared support, professional development and strategic planning.

8.7 Director Highlights - Director Rios: movie night at SMS; Director Schroh: presentation by Sharon Nichols at tonight's meeting; Vice-Chair McGlashan-Beaucage: the 12 hour drive to Valhalla, performance reviews; Director Chu: TAAPCS general meeting; Director Weinheimer: TAAPCS meeting; Director Wilson: conversations at last ASC meeting; Chair Patel: this evening's presentations.

9 Open to Gallery – Michelle Deleau expressed appreciation for the Board holding the meeting at SEE, and offered that the meeting was "fascinating to watch".

10 Chairperson's Remarks – None.

ADJOURNMENT: 8:57 p.m.

NEXT PUBLIC MEETING: June 7, 2017

FUTURE AGENDA ITEMS: Policy 11 Delegation of Authority, Policy 14 Uniforms, Policy 17 Transportation of Students to Campus