



Public Board Meeting Minutes

Wednesday January 25, 2017

6:00 – 9:00 p.m.

FFCA Central Office Boardroom

#240, 688 Heritage Dr. SE

Calgary, AB

Attendees:

Board & Administration: Amish Patel (Chair), Cindy McGlashan-Beaucage (Vice-Chair), Shelley Schroh, Cristian Rios, Pamela Wilson, Wayne Weinheimer, Roger Nippard, Kurtis Leinweber, Reta Morgan, Lorne McDonald, Meredith Poole

Presenters: Lorie Skaper-Burtch, Salima Hudani, Ariane Urquiza, Pauline Miller, Lisa Kostecki, Erin Pfeifer, Mika Renneberg, Anahat Sidhu, Jema McInnis, Shaza Salman, Arkadi Matviyets, Asim Shariff, Ahmed Khan

Gallery: Jim Poirier

6:00 CALL TO ORDER – REGULAR PUBLIC MEETING

1. Review of Meeting Agenda – No changes.

2. **17/01/25 – CA: Approval of Consent Agenda**

MOVED by Director Schroh and seconded by Director Wilson that the Consent Agenda for January 25, 2017 be approved as presented. CARRIED.

That the minutes of the FFCA Public Board Meeting of December 14, 2016 be approved as presented.

That the FFCA policies listed in Appendix A be rescinded.

That the Board accept the resignation of Employee #10796.

3. Campus/ASC Reports

3.1 Southwest Elementary – Our Story

The theme at SWE this year has been “What’s your Story?” in recognition of the fact that everyone has one (or more), and that the sharing of our stories is a great vehicle for understanding each other, building connections, and developing empathy and compassion. Nine students from the school’s Good News Network, spearheaded by Ms. Arquiza, were on hand to share their “stuff” stories; Ms. Kostecki related her PJ drive and performance at the Children’s Hospital of her Gr. 2 Choir, and Ms. Miller talked about her grandfather and the importance of Remembrance Day to him, and how this translated into a writing exercise for her students and a very meaningful activity for them all. Board Chair Patel sincerely thanked all those present, including the parents, for a very inspirational and heartwarming presentation.

4. Policies

4.1 **17/01/25 – 1RA: Policies to be Rescinded**

MOVED by Director Weinheimer and seconded by Director Schroh that the FFCA policies listed in Appendix B be rescinded. CARRIED.

It was recommended and agreed to that, in future, if there is more than one policy to be withdrawn, each be considered in a separate motion.

4.2 **17/01/25 – 2RA: Policy 7 Board Operations**

MOVED by Director Schroh and seconded by Director Weinheimer that Policy 7 Board Operations be approved for First Reading as presented. DEFEATED.

17/01/25 – 3RA

MOVED by Director McGlashan-Beaucage and seconded by Director Schroh that Policy 7 be referred to Administration for amendments. CARRIED.

4.3 Policy 19 Welcoming, Caring, Respectful and Safe Learning and Working Environments

This policy was examined in keeping with the requirement for annual review. No changes were

deemed necessary at this time.

5. Superintendent's Report: 1. PGP visits to campuses with David Townsend took place over January 10 & 11, and were particularly gratifying in light of the obvious commitment of staff to the same process being used by admin for their professional development. 2. Met with Program and System Support Division ADM Michael Walter over the Christmas break re our Inclusion situation and found him supportive; The Admin Growth Team and Admin Council have drafted a number of key questions to guide our position on inclusion. 3. We have talked to 4-5 companies re provision of wait list lottery services; the main concern is finding something that will integrate registration, fee payment, etc., and can weight applications. 4. A day in March is planned to look at the implementation plan, so that Marc Prefontaine can assist us in moving forward and producing a draft at our retreat in May. 5. Met with Christine Johns from the U. of C. Provost's office over the break re dual credit, as well as the possibility of a "university within FFCA" or vice versa. Another meeting is planned further to this, with the Provost, in an effort to see how we might connect our HS capital plan (which has received 2/3 approval) to that of the University. 6. Met with Marlene Lambe and Kurtis yesterday re our AERR/3YEP; questions were quite different this year and seemed intended to justify charter schools "up the chain". 7. The next Charter School conference will be held in Edmonton (hosted by Aurora Charter School) on October 27.
6. Information Items
 - 6.1 Standing Item: Administrative Procedure Update

All new/updated/revised Administrative Procedures will from now on be presented through this agenda to ensure that the Board is kept informed of such changes. The revised AP's this month are AP-D-501.1 Campus Fundraising (significantly updated to reflect actual current practice), AP-I-801.1 Responding to Medical Needs, and AP-J-101.1 Advertising in Schools.
 - 6.2 Research and Innovation Update

The province has established a "Research Network" which has representation from most charter schools, and which recently put out a Call for Proposals related to Inclusion, FNMI, math instruction, etc. in partnership with at least 2 other organizations, including post-secondary. FFCA has submitted a proposal titled "Improving Student Learning in Math".
7. Discussion Items – None.
8. Committees
 - 8.1 Charter Board Committee of the Whole – Last meeting was a very long one on January 5, 90% devoted to policy and TAAPCS bylaw discussion.
 - 8.2 Executive Committee – Continues to meet at least once per month in advance of the public meetings.
 - 8.3 Community Relations Committee – 1. Food Bank volunteering proposed for March 11; Director Wilson will follow up, and is thinking of inviting other Charter Board directors. 2. School Council Appreciation – date is set (Feb. 23) and details are being worked out.
 - 8.3.1 Parent Partnership Report – 1. Please look at the information distributed by Director Rios this past Saturday for a decision on whether to publish; please approve (or not) by email by Feb. 1; 2. Next task is a draft of the Parent Partnership policy.
 - 8.4 Human Resources Committee – 1. The Board engaged in a couple of valuable PD opportunities recently, one with former Minister of Education Jeff Johnson (GR) and last night with Becky Kallal (Effective Meetings). 2. Planning is being done for the Board retreat and a facilitator engaged. 3. The committee is looking at the Board review and election processes, the Director Handbook, tech enhancements and succession planning. School Council attendance will be problematical in February as several of the meetings are scheduled on the same nights.
 - 8.5 Audit Committee – Amanda Fisher has agreed to Chair the Audit Committee.
 - 8.6 TAAPCS Board Rep Report – Director McGlashan-Beaucage reported that the meetings this time were held on a Friday/Saturday which resulted in attendance by more directors. The Charter Board Chair

Committee discussed the proposed new organization chart and bylaws, as well as membership fees/budget. An *ad hoc* committee is being formed to bring recommendations regarding the latter.

17/01/25 – 4RA Bylaws Review Committee

MOVED by Director Schroh and seconded by Chair Patel that the *Ad Hoc* Bylaws Review Committee be dissolved. CARRIED.

8.7 Director Highlights – Director Weinheimer: Last night's session with Becky Kallal; Director Rios: TAAPCS meeting; Director Wilson: GR PD with Jeff Johnson; Director Schroh: GR PD with Jeff Johnson; Vice-Chair McGlashan-Beaucage: TAAPCS meeting; Chair Patel: Kindergarten Information Night at SWE.

9. Open to Gallery – Jim Poirier expressed appreciation for the Board meetings being open to the public, the presentation by SWE, the timely review of Policy 19, the progress on our position on Inclusion, and our PGP work with David Townsend, including the role modelling shown by admin.

10. 17/01/25 – 5RA: Motion to move into Closed Session

MOVED by Director Schroh and seconded by Director Weinheimer that the Board move into Closed Session at 8:25 p.m. CARRIED.

17/01/25 – 6RA: Motion to end Closed Session

MOVED by Director McGlashan-Beaucage and seconded by Director Rios that the Board end Closed Session and return to the Regular Meeting at 8:53 p.m. CARRIED.

11. Chairperson's Remarks – Chair Patel expressed thanks to fellow Directors for their hard work over the past month.

ADJOURNMENT: 8:58 p.m.

NEXT PUBLIC MEETING: February 22, 2017

FUTURE AGENDA ITEMS: Policy 11 Delegation of Authority, Policy 14 Uniforms, Policy 15 Managed Growth, Policy 17 Transportation of Students to Campus, Policy 18 Parent-School Partnerships