



Public Board Meeting Minutes

Wednesday February 22, 2017

6:00 – 9:00 p.m.

FFCA Central Office Boardroom

#240, 688 Heritage Dr. SE

Calgary, AB

Attendees:

Board & Administration: Amish Patel (Chair), Cindy McGlashan-Beaucage (Vice-Chair), Shelley Schroh, Cristian Rios, Pamela Wilson, Wayne Weinheimer, Andrew Chu, Roger Nippard, Kurtis Leinweber, Reta Morgan, Joan Burke, Lorne McDonald, Meredith Poole

Gallery: Shawna Burke-Martin, Darren Martin

6:03 CALL TO ORDER – REGULAR PUBLIC MEETING

1. Review of Meeting Agenda - No changes.
2. Approval of Consent Agenda – Motion
17/02/22 – CA: Approval of Consent Agenda
MOVED by Director Schroh and seconded by Director Chu that the Consent Agenda for February 22, 2017 be approved as presented. CARRIED.
That the minutes of the FFCA Public Board Meeting of January 25, 2017 be approved as presented.
3. Campus/ASC Reports
3.1 ASC – No report.
4. Policies
4.1 **17/02/22 – 1RA: Policy 7 Board Operations**
MOVED by Director Schroh and seconded by Director Weinheimer that Policy 7 Board Operations be approved for First Reading as presented. CARRIED.
4.2 **17/02/22 – 2/3RA: Policy 18 Parent-School Partnerships**
MOVED by Director Rios and seconded by Director Wilson that Sections 3.1 and 3.2 be removed from Policy 18 Parent-School Partnerships prior to approval. DEFEATED.

MOVED by Director Schroh and seconded by Director Weinheimer that Policy 18 Parent-School Partnerships be approved for First Reading as presented. CARRIED.
5. Correspondence
Copy of Letter to Superintendent from Marlene Lambe (AE) re AERR/3YEP Meeting Jan. 23/17
6. Superintendent's Report – a. Meeting with Marlene Lambe re AERR/3YEP focused on our excellent results, progress on preferred future initiative, K-4 Literacy Project, Inclusion & ESL emphasis, budget for research & innovation; 2 areas of encouragement were to share our best practices in math and to focus more on reporting on charter goals (e.g. parent partnership). b. Meeting with U. of C. Provost Dru Marshall partly about Dual Credit, but also about the ideas of a "school within a school" and of combining capital plans, about which they were very positive; Roger is putting together a 1-pager in support of this idea, which would likely fit best with Continuing Studies. c. Attended NMS Winter Festival – amazing. d. Holding staffing meetings with Campus Admin over next couple of weeks. e. Have had no response from AE on our cap request or math proposal, but we have been approved to participate in Cohort 2 of the CASS/ATLE Learning Technology Policy Framework Project. f. A/C Pillar survey deadline has been extended to March 3. g. A meeting with Randy Bottle is scheduled for Feb. 28.
7. Information Items
6.1 Standing Item: Administrative Procedure Update
6.1.1 AP-F-301.1 Use of School Facilities has been revised and replaced on the website.

6.2 Standing Item: Research and Innovation Update – We have had a positive response to our Partner Research School proposal incorporating Hetty Roessingh into our Literacy Project.

8. Discussion Items

7.1 **17/02/22 – 4RA: Resource Fee**

Background: The School Act allows for certain fees to be collected for instructional supplies and materials. Fees may be charged for supplies and materials provided for the student's personal use or consumption. The fees charged are done on a cost recovery or cost shared basis, and administration is recommending that they remain at last year's levels as follows:

Kindergarten	\$115.00
Grades 1 to 6	\$145.00
Grades 7 to 12	\$195.00
Family Maximum	\$450.00

Families who qualify for the Resource Fee Waiver will be expected to pay \$50/student.

MOVED by Director Beaucage and seconded by Director Schroh that the 2017-2018 FFCA Resource Fee Schedule be approved as presented. If funding is provided by Alberta Education to offset Resource Fees, they will be eliminated or reduced accordingly and rebates will be issued. CARRIED.

7.2 **17/02/22 – 5RA: Transportation Fee**

Background: Each year the Board is requested to set the transportation fee schedule for the following year. In considering the fee structure for the 2017-2018 school year, administration is recommending that the transportation fee remain at last year's levels as follows:

Kindergarten	\$390.00
Grades 1-12 (2-way)	\$780.00
Grades 1-12 (1-way)	\$560.00
Shuttle (1-way)	\$150.00
Family Maximum	\$2000.00

Families who qualify for the Transportation Fee Subsidy will be expected to pay \$250/student.

MOVED by Director Schroh and seconded by Director Rios that the 2017-2018 FFCA Transportation Fee Schedule be approved as presented. CARRIED.

7.3 Board Retreat – This weekend – Friday evening, Saturday, Sunday morning; Dr. Keith Seel will be facilitating, Topics are bylaws, governance and Board efficiency.

7.4 **17/02/22 – 6/RA: 2017/18 Calendars**

Background: The 2017-18 Calendars were approved in principle on December 16, 2015 but still require full approval.

MOVED by Director Schroh and seconded by Director Weinheimer that the Board approve the 2017-2018 FFCA Elementary/Middle and High School Calendars as presented. CARRIED.

7.5 Wait List Update – Five or six systems have been examined in detail with particular attention to whether they offer a "weighting" feature. A recommendation will come to the Board in March.

7.6 **17/02/22 – 7/RA: Staff Resignations**

MOVED by Director Schroh and seconded by Director Weinheimer that the Board accept the resignations of Employees #10339 and 10604 effective immediately. CARRIED.

9. Committees

8.1 Charter Board Committee of the Whole – Met last on Feb. 2; main topics of discussion were calendar, policy and the Board retreat.

8.2 Executive Committee - Meets once per month in preparation for the public meetings.

8.3 Community Relations Committee – Met Feb. 9 to discuss the Parent Partnership Policy and SC Appreciation. Food bank dates are March 17 and 24; please email your preference to Pamela.

8.4 Human Resources Committee – Last meeting was cancelled. Initiatives are: election process, succession planning, recruitment, professional development, TAAPCS, and technology. Next meeting is March 16.

8.5 Audit Committee – No report.

8.6 TAAPCS Board Rep Report – The association has requested representation on 2 *ad hoc* committees – Fees and Communications; we have designated our reps. Next meeting is in Valhalla Centre on May 12/13.

8.7 Director Highlights – Director Rios – Effective Meetings session with Becky Kallal; Director Wilson: ASC Meeting; Director Schroh – SWE SC; Director Weinheimer - Effective Meetings session with Becky Kallal; Director Chu: NMS Winter Festival; Director Patel – Seeing an FFCA Teacher Table at the 65 Roses (Cystic Fibrosis) Princess Ball.

10. Open to Gallery – Thanks from Shawna Burke-Martin; question re fundraising person hired last year? (A. will be contracted on an as-needed basis).

11. Chairperson's Remarks – This meeting began Day 1 of 5 of some intensive Board interactions with tomorrow's SC Appreciation and the 3 days of the retreat!

ADJOURNMENT: 7:27 p.m.

NEXT PUBLIC MEETING: March 15, 2017

FUTURE AGENDA ITEMS: March: Capital Plan, AP-H-104.1; Policy 11 Delegation of Authority, Policy 14 Uniforms, Policy 15 Managed Growth, Policy 17 Transportation of Students to Campus