



## Public Board Meeting Minutes

Wednesday June 15, 2016

6:00 – 9:00 p.m.

FFCA Central Office Boardroom

#240, 688 Heritage Dr. SE

Calgary, AB

### Attendees:

**Board & Administration:** Shelley Schroh, Cindy McGlashan-Beaucage, Andrew Chu, Amish Patel, Cristian Rios, Wayne Weinheimer, Pamela Wilson, Roger Nippard, Reta Morgan, John Deines, Salima Hudani, Meredith Poole, Jeff Cullen

**Presenters:** Shelley Geran, Midge Levson, Krista Lee, Erin Petley, Cydney Wallace, Gr. 4 student Hannah, Shelley Murray

**Gallery:** Jesse Classen, Sherri Rolfe

### 6:00 CALL TO ORDER – REGULAR PUBLIC MEETING

1. Review of Meeting Agenda - The Chair requested that we observe 1 minute of silence out of respect for the recent tragic event in Florida.
2. Approval of Minutes – May 18, 2016  
**MOVED** by Wayne Weinheimer and seconded by Andrew Chu as presented. **CARRIED.**
3. Campus/ASC Reports
  - 4.1 Gr. 4 NEE/NWE Building Bridges Community Fund Project – This project began 4 years ago with the goal of making campus transitions easier for the NEE/NWE Gr. 4 students. It has evolved to include a trip to COP where the kids are sorted into mixed groups and engage in challenges and activities designed to build trust. This not only allows students to develop some familiarity and comfort with students from the other elementary campus, but helps the teachers in the preparation of class lists for the following year. Thanks were expressed to the ASC for the Community Fund dollars that were allocated to this very valuable project; organizers and participants hope that the experience can be repeated annually.
  - 4.2 ASC Report – The last meeting of the year will be held tomorrow night, at which time the new officers will be elected. The new Community Fund guidelines are being “lived” and may require a bit of tweaking. The funds are \$7000 shy of the total requested by campuses, so the allocation of funds will be on the agenda at tomorrow’s meeting.
4. Staff Reports
  - 4.1 High School Report – See handout. With her usual enthusiasm, Shelley Geran presented a detailed breakdown of the tentative future plans of this year’s graduating class (86% are intending to enroll in a post-secondary program of some description). The estimated total of scholarship money that will be awarded to this group of students is \$293,300!
  - 4.2 Summer Facilities Plans – On behalf of Facilities Director Rick Byers, Reta read a detailed list of the various projects that are planned for the summer at not only all FFCA campuses, but the 2 Calgary Girls’ School campuses as well.
5. Correspondence  
Letter from AB ED re Modernization Funding increase
6. Policies
  - 6.1 Policy 13 Appeals and Hearings re Student Matters – Tabled to fall pending parent and staff input.
  - 6.2 Policy 18 Parent-School Partnerships - This will be discussed by the Board over the summer with consideration given to how it will be compatible with the strategic plan.

6.3 Policy 7 Board Operations – This large policy will also be examined over the summer and tailored to fit FFCA.

7. Superintendent's Report – 1. 4 out of 7 campus admin visits have been completed. 2. Staffing is almost complete, with an unprecedented number of moves having taken place this year. Interviews for the AP position at the high school will be held on Thursday afternoon and Friday. 3. attended a charter school Superintendents' meeting, CASS meeting, emergent provincial Superintendents' meeting on the subject of provincial bargaining. 4 attended SEE Stampede Breakfast. 5. will be attending various symposia in Australia this summer with 3 FFCA teachers (who will be presenting). 6. FFCA will be presenting on Physical Literacy at the Partner Research Conference at U. of C. in late August. 7. Feedback on our wait list lottery proposal has been minimal but positive. 8. FFCA has taken in 6 students from Fort McMurray.

8. Discussion Items

8.1 Guiding Principles

**MOVED** by Amish Patel and seconded by Cristian Rios that the Board approve the 2016-17 Guiding Principles developed by the Board Finance Committee as follows:

- Establish staffing levels that support learning for all, maintaining specialists and current class size
- Provide fair and equitable salaries
- Provide support for technology infrastructure, facilities and transportation
- Provide support for staff development

**CARRIED.**

8.2 Budget

**MOVED** by Wayne Weinheimer and seconded by Cindy McGlashan-Beaucage that the Board approve the 2016-2017 Budget as presented and requests that Administration provide the necessary budget documentation to Alberta Education by the deadline of June 30, 2016. **CARRIED.**

8.3 Q3 Financial Report

**MOVED** by Cindy McGlashan-Beaucage and seconded by Cristian Rios that the Board receive for information the FFCA 2015-2016 Third Quarter Financial Report as presented. **CARRIED.**

- 8.4 Strategic Planning Framework Update – After the most recent consultations with Marc Prefontaine, there were 74 recommendations made, of which most were of minor significance. The Board will review the recommendations and the guidelines for implementation over the summer, for what they hope will be a September approval.

8.5 Superintendent Performance Review

**MOVED** by Wayne Weinheimer and seconded by Cindy McGlashan-Beaucage that the Charter Board approve the Superintendent evaluation report as developed during the evaluation workshop of June 11, 2016 as an accurate accounting of the Superintendent's performance for the period June 1, 2015 to May 31, 2016, and further that the Charter Board authorize the Chair to make any required technical edits and to sign the report on the Charter Board's behalf. **CARRIED.**

8.6 Board Performance Review

**MOVED** by Wayne Weinheimer and seconded by Pamela Wilson that the Charter Board approve the Charter Board performance review report for the period June 1, 2015 to May 31, 2016 as developed at the facilitated workshop of June 11, 2016 and that the Charter Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Charter Board consideration as deemed appropriate. **CARRIED.**

8.7 Staff Resignations

**MOVED** by Amish Patel and seconded by Wayne Weinheimer that the Board accept the resignations of Employee #10172 and #10545. **CARRIED.**

9. Information Items

- 9.1 Tech Review – Jeff Cullen reported that the tech review was commissioned for 3 purposes – to validate, correct and direct – and had 3 main components: 1. a Client Satisfaction Survey, 2. an

Infrastructure Processes and Practices Review, and 3. a Records Management Review. The resulting report was quite positive but it will be examined thoroughly and with a view to implementing its recommendations.

9.2 TAAPCS Professional Development – Becky Kallal, who led a session on governance at the May regular meeting in Sherwood Park, will be working with the Calgary Charter School directors in a series of 3 PD sessions beginning in October.

9.3 Accountability Pillar – (See handout) John Deines presented the Overall Summary sheet from our Accountability Pillar results. They are overwhelmingly positive.

9.4 Schollie Surveys – These surveys were conducted electronically this year and had a passably good return rate for the first year of using this method. Results are very positive and consistent with previous years.

#### 10. Committees

10.1 Charter Board Committee of the Whole – Met on May 24 (budget) and June 11 (Superintendent and Board Performance Reviews).

10.2 Community Relations Committee – Deadline for newsletter articles is Sunday June 18. Pamela Wilson will host a BBQ for the Board on July 9 at her home.

10.3 Executive Committee – Met with Marc Prefontaine re the Strategic Plan, and met earlier this evening in preparation for the upcoming visit by the Minister. Associate Minister of Health Brandy Payne and Interim Conservative Party Leader Ric Mclver attended the SEE Stampede Breakfast. Meetings are scheduled over the next few weeks with MLA's Anam Kazim (Calgary Glenmore) and Graham Sucha (Calgary Shaw).

10.4 Human Resources Committee – The full day of Saturday June 11 was spent with Terry Gunderson regarding the Superintendent Performance and Board Performance Reviews. As well, PD opportunities with Becky Kallal are being scheduled beginning in the fall (further information will be provided when available).

10.5 Audit Committee – A call for members will be issued in the June newsletter.

10.6 Director Highlights – Wayne Weinheimer: June 11 session with Terry Gunderson; Andrew Chu: Superintendent Performance Review; Cristian Rios: June 11, High School plays; Pamela Wilson: June 11; Amish Patel: Finance Committee (Budget) meeting; Cindy McGlashan-Beaucage: NWE Staff Appreciation, SEE Pancake Breakfast, June 11, Meeting with Marc Prefontaine; Shelley Schroh: attended SMS Gr. 6 class to speak with them about government (school boards).

11. Open to Gallery – Midge commented that the Board seems to be operating smoothly, and this was noticeable at the Staff Appreciation dinner.

12. Talking Points (Standing Item)

13. Chairperson's Remarks – Shelley commented that this has been a very good (and busy) year for the Board and they should take pride in their accomplishments.

**ADJOURNMENT:** 8:58 p.m.

**NEXT PUBLIC MEETING:** Sept. 2016

**FUTURE AGENDA ITEMS:** Policy 11 Delegation of Authority, Policy 14 Uniforms, Policy 15 Managed Growth, Policy 17 Transportation of Students to Campus

## 10:02 p.m. BOARD ORGANIZATIONAL MEETING

### 1. Election of Board Officers

1.1 Chair – Roger Nippard called for nominations for the position of FFCA Board Chair.

1<sup>st</sup> call: Amish Patel nominated himself.

2<sup>nd</sup> call: No further nominations.

3<sup>rd</sup> call: No further nominations.

**MOVED** by Cristian Rios and seconded by Pamela Wilson that nominations cease. **CARRIED.**  
Amish Patel was acclaimed as Board Chair.

1.2 Vice-Chair – Amish Patel called for nominations for the position of FFCA Vice-Chair.

1<sup>st</sup> call: Cindy McGlashan-Beaucage nominated herself.

2<sup>nd</sup> call: No further nominations.

3<sup>rd</sup> call: No further nominations.

**MOVED** by Wayne Weinheimer and seconded by Cristian Rios that nominations cease. **CARRIED.**  
Cindy McGlashan-Beaucage was acclaimed as Vice-Chair.

1.3 Treasurer – Amish Patel called for nominations for the position of FFCA Treasurer.

1<sup>st</sup> call: Cindy McGlashan-Beaucage nominated Pamela Wilson.

2<sup>nd</sup> call: No further nominations.

3<sup>rd</sup> call: No further nominations.

**MOVED** by Cindy McGlashan-Beaucage and seconded by Wayne Weinheimer that nominations cease. **CARRIED.**  
Pamela Wilson was acclaimed as Treasurer.

1.4 Secretary - Amish Patel called for nominations for the position of FFCA Secretary.

1<sup>st</sup> call: Wayne Weinheimer nominated Andrew Chu.

2<sup>nd</sup> call: No further nominations.

3<sup>rd</sup> call: No further nominations.

**MOVED** by Wayne Weinheimer and seconded by Pamela Wilson that nominations cease. **CARRIED.**  
Andrew Chu was acclaimed as Secretary.

Amish Patel expressed his appreciation to Shelley for her hard work and dedication as Chair over the past year.

### 2. Appointment to Board Committees & Committee Chair Selection

2.1 Audit – Chair: Pamela Wilson. Members: TBD.

2.2 Charter Board Committee of the Whole – Chair: Amish Patel. Members: All Directors.

2.3 Community Relations – Chair: Pamela Wilson. Members: Cristian Rios, Shelley Schroh, Amish Patel (*ex-officio*), Meredith Poole

2.4 Executive Committee – Chair: Amish Patel. Members: Cindy McGlashan-Beaucage, Roger Nippard, Kurtis Leinweber

2.5 Human Resources Committee – Chair: Wayne Weinheimer. Members: Cindy McGlashan-Beaucage, Andrew Chu, Roger Nippard

2.6 Student Expulsion Committee – *Ad hoc*.

3. Discussion of Charter Board Calendar for 2016-2017 – Meredith will email proposed dates.

4. ADJOURNMENT – 10:14 p.m.